



Management & Consulting, LLC
15310 Amberly Drive Suite 175
Tampa, Fl. 33647
813-374-9105

***BALLANTRAE
COMMUNITY DEVELOPMENT
DISTRICT***

Agenda Package

***Board of Supervisors
Regular Meeting***

Date & Time:

***Wednesday
April 24, 2019
6:30 pm***

Location:

***Ballantrae Community Center
17611 Mentmore Blvd.
Land O' Lakes, Florida***

Note: The Advanced Meeting Package is a working document and thus all materials are considered DRAFTS prior to presentation and Board acceptance, approval or adoption.

BALLANTRAE COMMUNITY DEVELOPMENT DISTRICT AGENDA

At the Ballantrae Community Center, located at 17611 Mentmore Blvd.,
Land O'Lakes, Florida 34638.

District Board of Supervisors	James Flateau Richard Levy Steve Bobick Tony Thomas Christopher Milano Patricia Comings-Thibault Lore Yeira	Chairman Vice Chairman Assistant Supervisor Assistant Supervisor Assistant Supervisor DPFG
District Manager		
District Counsel	Vivek Babbar	Straley Robin Vericker
District Engineer	Tonja Stewart	Stantec Consulting Services, Inc.

All cellular phones and pagers must be turned off during the meeting.

The District Agenda is comprised of seven different sections:

The meeting will begin promptly at **6:30 p.m.** with a roll call of the Board of Supervisors. Section **two** is **Audience Questions and Comments on Agenda Items**. The Audience Comment portion of the agenda is where individuals may comment on matters that concern the District. Each individual is limited to three (3) minutes for such comment. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted. IF THE COMMENT CONCERNS A MAINTENANCE RELATED ITEM, THE ITEM WILL NEED TO BE ADDRESSED BY THE DISTRICT MANAGER OUTSIDE THE CONTEXT OF THIS MEETING. The **third** section is called **Staff Reports from District Counsel, landscaping, field manager, pond manager and District Engineer Reports**. This section allows the staff to update the Board of Supervisors on any pending issues that are being researched for Board action. The **fourth** section is Administrative Matters section and contains meeting minutes and financial statements that require the review and approval of the District Board of Supervisors as a normal course of business. The **fifth** section is called **Business Matters**. The business items section contains items for approval by the District Board of Supervisors that may require discussion, motion and votes on an item-by-item basis. Occasionally, certain items for decision within this section are required by Florida Statute to be held as a Public Hearing. During the Public Hearing portion of the agenda item, each member of the public will be permitted to provide one comment on the issue, prior to the Board of Supervisors' discussion, motion and vote. Agendas can be reviewed by contacting the Manager's office at (813) 374-9105 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting. The **sixth** section is called **Staff Reports**. This section allows the District Manager and Maintenance Supervisor to update the Board of Supervisors on any pending issues that are being researched for Board action. The **seventh** section which is called **Audience Comments on Other Items** provides members of the Audience the opportunity to comment on matters of concern to them that were not addressed during the meeting. The same guidelines used during the first audience comment section will apply here as well. The final section is called **Supervisor Comment & Requests**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet residential needs.

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. Typically no motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 374-9105, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

District: **BALLANTRAE COMMUNITY DEVELOPMENT DISTRICT**

Date of Meeting: Wednesday, April 24, 2019

Time: 6:30 PM

Location: Ballantrae Community Center
17611 Mentmore Blvd.
Land O' Lakes, FL

Dial –in Number: 712-775-7031
Guest Access Code: 109-516-380

Agenda

I. Roll Call

II. Audience Questions & Comments on Agenda Items

III. Professionals Reports

A. District Counsel

- B. Landscape Maintenance – Yellowstone Maintenance Report Exhibit 1
➤ Ratification of Yellowstone Irrigation Proposal - \$569.20

C. DPFG Field Operations Report

- April Operations Report & Grade Sheet Exhibit 2

- April Score Card Exhibit 3

D. Engineer Report – Stantec Exhibit 4

- Consideration of Erosion Control Proposal –Genesis Land
Maintenance - \$17,326.40
- Consideration of Erosion Control Proposal – Bio Mass Tech
(*under separate cover*)

E. Pond Manager – American Ecosystems Exhibit 5

IV. Administrative Matters

- A. Approval of Minutes of March 27, 2019 Meeting Exhibit 6

- B. Acceptance of the Unaudited March, 2019 Financial Statements Exhibit 7

V. Business Matters – OLD

A Discussion of Landscape Lighting and Proposals

Exhibit 8

- Lighting Report
- Himes Electric Proposals & Specs - \$8,797; if lights on back wall are deleted and capped off will be \$526.00 less and new price will be \$8,271.00
- Ezell Electric Proposal - \$17,055

B. Consideration of ADA Website Proposals

Exhibit 9

- WebAim Agreement
- VenturesInc

Exhibit 10

C. Danidance – Insurance & Music Copyright Requirements

Exhibit 11

VI. Business Matter - NEW

- Discussion of Authorization for Visitors – Card Implementation Process
- Presentation of the Draft Proposed Budget for Fiscal Year 2020

Exhibit 12

Exhibit 13

VII. Staff Reports

- District Manager
- Maintenance Supervisor

VIII. Supervisors Requests**IX. Adjournment**

EXHIBIT 1.

Ballentrae CDD
Land O' Lakes, FL
4/15/2019
DPFG



Monthly Completed Services

Landscape Maintenance

- 1 Routine mowing maintenance services for weekly services
- 2 Mowing, Edging, Weed Eating, Clean Up
- 3 Shrub and Tree Trimming
- 4 The crew has been working on bed weeds throughout the community

Fertilization and Pesticide Maintenance

- 1 Turf fert application was completed on 4-15-19. Next App is in June.
- 2 All Shrubs will be treated with fertilizer, disease and insect control in the month of May
- 3 All turf was with treated with weed control during the last fert.

Irrigation Maintenance

- 1 The bad well is still turned off, all other wells are functioning and the system is working fine. Still Waiting on the county for the approval of the new well. Nothing major found during this months inspection.

Work In Progress

- 1 We will continue to spray herbicides on all the ROW juniper, this has been helping since we started late last summer.
- 2 We started mowing ponds banks again this month.
- 3 The crew will be onsite trimming and pulling and spraying weeds on 4-17-19 and 4-18-19



Proposal #10126
Date: 04/04/2019
From: Richard Whitcomb

Proposal For

DPFG
250 International Pkwy
Suite 280
Lake Mary, FL 32746

main:
mobile:

Location

17611 Mentmore Blvd
Land O' Lakes, FL 34638

Ballantrae CDD: Service Repair Estimate

Terms: Net 30

ITEM DESCRIPTION	AMOUNT
------------------	--------

Irrigation Repairs

Client Notes

Cost to replace 2 -2" Valves found during wet check of system. Valves not shutting down.

Signature

x

John B. Hyatt

SUBTOTAL	\$569.20
SALES TAX	\$0.00
TOTAL	\$569.20

Signature above authorizes Yellowstone Landscape to perform work as described above and verifies that the prices and specifications are hereby accepted. All overdue balances will be charge a 1.5% a month, 18% annual percentage rate.
Limited Warranty: All plant material is under a limited warranty for one year. Transplanted plant material and/or plant material that dies due to conditions out of Yellowstone Landscape's control (i.e. Acts of God, vandalism, inadequate irrigation due to water restrictions, etc.) shall not be included in the warranty.

Contact

Print Name: _____

Title: _____

Date: 4/5/19

Assigned To

Richard Whitcomb
rwhitcomb@yellowstonelandscape.com

EXHIBIT 2.

BALLANTRAE CDD



April 2019

SUMMARY

- Date of inspection: April 12th
- This month begins weekly maintenance as turf growing more rapidly.
- Palm trimming to take place the 19th
- Few ant beds spotted in plant beds and edges of sidewalk around amenity center.
- Jasmine and juniper beds showed torpedo weeds.
- Some turf fertility concerns brought to attention of Yellowstone.

INDIAN HAWTHORNE IMPROVEMENT



SHRUBS BEHIND DUMPSTER



- Heavy with moss and fertility concerns.

TURF FERTILITY AND CROOKED SIGN



AYRSHIRE DEBRIS AND TORPEDO



AYRSHIRE



- Wheel track in plant bed

AYRSHIRE HEAVY MOSS



DOWNAN POINT DR WEEDY JUNIPER BEDS



DOWNAN POINT DR



BALLANTRAE - GRADE SHEET

APRIL 2019

LANDSCAPE MAINTENANCE	MAXIMUM VALUE	MONTHLY SCORE	MAR	FEB	JAN	Comments
TURF MOW (grass height, patterns changed, free of grass clumps and landscape debris)	5	4	5			
TURF FERTILITY (dead/browning grass, nutrient levels tested 2 x yearly, fertilizer streaking)	15	13	14			
TURF EDGING (sidewalks, curbs, pathways, and other paved surfaces, no discharge, no irregular lines)	5	5	5			
WEED CONTROL - TURF AREAS (reasonably free of weeds)	10	9	9.5			
TURF INSECT/DISEASE CONTROL (monitor for pests, disease, fungus)	10	9	9			
PLANT FERTILITY (dead/browning shrub, shrubbery shaping, rejuvenation pruning vs tabletop, yellowing)	5	4	4			
WEED CONTROL - BED AREAS (reasonably free of weeds)	10	8	8			
PLANT BED INSECT/DISEASE CONTROL (monitor for pests, disease, fungus)	10	8	8			
PRUNING & TREE TRIMMING (15 feet over roadways, 8 feet sidewalks and elsewhere)	10	9	9			
CLEANLINESS (debris free, leaf litter, landscape debris)	10	9	9			
MULCHING (distributed appropriately, bare areas, recommended is 3")	5	5	5			
WATER/IRRIGATION MANAGEMENT	15	14	15			
ENTRANCE DETAIL	10	9	9			
PRIOR MAINTENANCE ITEMS ADDRESSED	5	5	5			
SEASONAL COLOR/PERENNIAL MAINTENANCE						
VIGOR/APPEARANCE	10	9	9			
INSECT/DISEASE CONTROL	10	9	8			
DEADHEADING/PRUNING	10	10	10			
MAXIMUM VALUE	155	139	141.5	0	0	

90% 91% 0% 0%

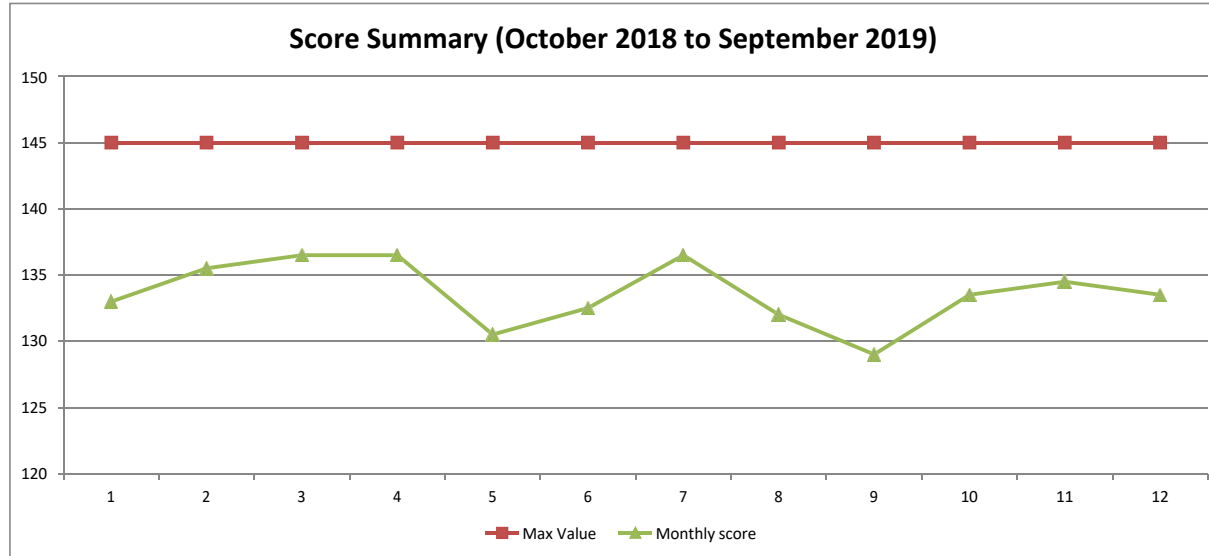
DATE OF INSPECTION: 12 April 2019

LANDSCAPE GRADE SHEET

EXHIBIT 3.

BALLANTRAE SCORECARD FOR VISUAL GRADE SHEET FY 2018-19

Score Summary (per month)	1	2	3	4	5	6	7	8	9	10	11	12
Max Value	145	145	145	145	145	145	145	145	145	145	145	145
Monthly score	133	135.5	136.5	136.5	130.5	132.5	136.5	132	129	133.5	134.5	133.5



LANDSCAPE MAINTENANCE	Max Value	Oct-18	Nov. 18	Dec. 18	Jan. 19	Feb. 19	Mar. 19	Apr-19	May-18	Jun-18	Jul-18	Aug. 18	Sept. 18	Avg. Score
Turf Mow	5	4	5	5	5	5	5	4	5	5	5	5	5	4.8
Turf Fertility	15	14	14.5	14.5	14.5	12.5	14	13	13.5	13.5	14	14	14.5	13.9
Turf Edging	5	5	5	5	5	5	5	5	5	5	5	5	5	5.0
Weed Control - Turf Area	10	9	8.5	8.5	8.5	7.5	9.5	9	7	7	8	8.5	8	8.3
Turf insect/Disease Control	10	9	9.5	9.5	9.5	9	9	9	9.5	9.5	9.5	9.5	9.5	9.3
Plant Fertility	5	4	4.5	4.5	4.5	4.5	4	4	4.5	4.5	4.5	4.5	4.5	4.4
Weed Control - Bed Area	10	8	9	9	9	9	8	8	8	5	8	8	8	8.1
Plant Bed Insect/Disease control	10	9	9.5	9.5	9.5	9	8	8	9.5	9.5	9.5	9.5	9.5	9.2
Pruning and Tree Trimming	10	9	9.5	10	10	10	9	9	10	10	10	10	9	9.6
Cleanliness	10	9	9.5	10	10	9	9	9	9.5	9.5	9.5	9.5	9.5	9.4
Mulching	5	5	4.5	4.5	4.5	4.5	5	5	4.5	4.5	4.5	4.5	4.5	4.6
Water/Irrigation management	15	14	14.5	14.5	14.5	14	15	14	14	14	14	14.5	14.5	14.3
Prior maintenance items	5	5	5	5	5	4	5	5	5	5	5	5	5	4.9
SEASONAL COLOR/MAINTENANCE														
Appearance	10	9	9	9	9	8.5	9	9	9	9	9	9	9	9.0
Insect/Disease Control	10	10	9	9	9	9	8	9	9	9	9	9	9	9.0
Misc.	10	10	9	9	9	10	10	10	9	9	9	9	9	9.3
Total	145	133	135.5	136.5	136.5	130.5	132.5	136.5	132.00	129	133.5	134.5	133.5	133.6

EXHIBIT 4.



CERTIFIED
SERVICE PROVIDER

Ballantrae CDD

Custom Dredgesox Erosion Repair Proposal

April 1, 2019

Prepared for:

Ms. Tonja Stewart, District Engineer
c/o Stantec
Ballantrae CDD
Land O' Lakes, FL



Prepared by:

Mr. Joe Hamilton, Operations Manager
Genesis Land Maintenance, Inc.
8848 Gall Blvd
Zephyrhills, FL 33540
(813) 928-0647 Office

jhamilton@genesislaintenance.com • www.GenesisLM.com



CERTIFIED
SERVICE PROVIDER

April 1st , 2019

Ms. Tonja Stewart, District Engineer
c/o Stantec
Ballantrae CDD
Land O' Lakes , FL

Dear Ms. Tonja Stewart,

We greatly appreciate the opportunity to bid on this project for you. Attached is the Agreement for the Dredgesox erosion repair at Ballantrae CDD.

Our patented SOX system is bioengineered, and immediately halts soil erosion and stabilizes shorelines. The SOX system offers these unique attributes;

- Long lasting results that continue to improve over time,
- Superior buffering and filtering results in improved waterway and ecosystem,
- Exceptional water retention for vigorous growth of new vegetation,
- The only erosion control system that literally becomes part of the earth,
- Uses locally sourced organic fill,
- Attaches directly to "intact" shore bank NOT to unstable shore bed,
- Allows SOX to be re-tensioned whenever necessary,
- Subsurface ground stakes virtually eliminate injury liability to humans and animals,
- System "self-tightens" due to its ability to manage incredible weight displacement.

We pride ourselves on providing the highest level of service in the industry and look forward to the opportunity of exceeding your expectations!

Respectfully yours,

Genesis Land Maintenance, INC.

Signature

A handwritten signature in black ink, appearing to read "J. Hamilton", is written over a light gray rectangular background.

Joseph C. Hamilton, Operations Manager



CERTIFIED
SERVICE PROVIDER

EROSION CONTROL AGREEMENT

This agreement, dated April 1st, 2019, is made between Genesis Land Maintenance, INC. and Ballantrae CDD:

Ms. Tonja Stewart, District Engineer
c/o Stantec
Ballantrae CDD
Land O' Lakes , FL

tonja.stewart@stantec.com
(813) 223-0009 Office

Both **Ballantrae CDD** and **Genesis Land Maintenance, Inc.** agree to the following terms and conditions:

Description

Dredgesox (196' long) Erosion Repair / Bank Restoration services for Ballantrae CDD located in Land O' Lakes , County, Pasco.

(No. of) Lakes/Areas: 9 (Map attached for reference)

- Repair approximately 196 linear feet of lake bank at \$88.40 / per foot.
- Prep areas of debris/trash for Dredgesox.
- Fill Dredgesox with organic media dredged from the lake.*
- Materials consist of the following: Dredgesox, wooden stakes, anchor rope, and organic media.
- Includes sod installation.

Dredgesox Investment: \$17,326.40

***If dredge material from lake bottom is unsuitable for use in the Dredgesox, we will have to fill the system with heavy grade C compost mix. If this is required, the price per foot will increase (\$5.00/per 6' sox and \$10.00 per 12' sox) to cover material costs.**

Service includes material, equipment, and labor to complete the project.

CUSTOMER is responsible for the cost of any necessary permits that may be required prior to commencement of work.

If chosen, it will be the responsibility of the Homeowners Association to irrigate the new sod/planted area once installed.

Sprinkler heads will be marked by the landscaper; otherwise GLM not be responsible for damage to them during the course of work. GLM will repair any exposed sprinkler heads damaged during erosion work in a timely manner.

A staging area for materials and equipment will be required. GLM will access the lake at designated areas and sod these areas to bring the property back to complete restoration. **(NOTE: CUSTOMER is responsible for maintenance of sod once installed)**

GLM is not responsible for damage to any underground irrigation, headwalls, piping, electrical, trees or any lines not noted on the as-builts or not located by District Engineer locating Services (where digging is necessary).

The warranty/guarantee for Dredgesox material is for a ten (10) year period. The labor warranty for any manual adjustments needed is for a one (1) year period. Our guarantee does not include the loss of material due to 'acts of God' such as floods, fire, hurricanes, or other catastrophic events, nor does it include losses due to theft, lack of adequate irrigation, vandalism or negligence by others, or other factors outside the control of our organization.

SCHEDULE OF PAYMENT:

- 40% Mobilization Deposit (\$6,930.56).
- 40% Upon Installation of Dredgesox (\$6,930.56).
- 20% Balance Due Upon Completion of Sod (\$3,465.28).

Conditions:

1. Ownership of property is implied by Ballantrae CDD with acceptance of this Agreement. In the event that Ballantrae CDD does not expressly own the areas where the above stated services are to be provided, Ballantrae CDD represents that express permission of the owner is given and that authorization to commence the above mentioned services is allowed. In the event of dispute of ownership, Ballantrae CDD agrees to hold harmless GLM for the consequences of such service

2. GLM shall not be responsible for acts beyond its reasonable control, including adverse soil and / or water conditions, adverse weather conditions, unavailable materials, Acts of God, war, acts of vandalism, theft or third party actions. Ballantrae CDD further states that neither party shall be responsible in damages or penalties for any failure or delay in performance of any of its obligations caused by above named incidences.

3. Invoices submitted for work completed shall be paid within 30 days of receipt. A finance charge of 1.500% per month or an annual percentage rate of 18.000% will be computed on all past due balances.

4. Any incidental activity not explicitly mentioned in this proposal is excluded from the scope of work.

5. This proposal shall be valid for 30 days.

6. If GLM is required to enroll in any third-party compliance programs, invoicing or payment plans that asses fees in order to perform work for Ballantrae CDD, those charges will be invoiced back to Ballantrae CDD as invoiced to GLM.

7. GLM will maintain insurance coverage, which includes but is not limited to; General Liability Property Damage, Automobile Liability, and Workman's Compensation at its own expense.

8. No alterations or modifications, oral or written, of the terms contained above shall be valid unless made in writing, and wholly accepted by authorized representatives of both GLM and the Ballantrae CDD.

Customer acceptance – The above prices, specifications and conditions are hereby accepted.



June 21st, 2019

Joseph C. Hamilton
Genesis Land Maintenance, Inc.

Authorized signature _____ CDD

Date

ADDITIONAL TERMS, CONDITIONS AND PROVISIONS

- This proposal shall be valid for 30 days;
- Ownership of property is implied by Customer with acceptance of this Agreement. In the event that Customer does not expressly own the areas where the above stated services are to be provided, Customer represents that express permission of the Customer is given and that authorization to commence the above mentioned services is allowed. In the event of dispute of Customership, Customer agrees to hold harmless GLM for the consequences of such services;
- GLM will maintain insurance coverage, which includes but is not limited to; General Liability Property Damage, Automobile Liability, and Workman's Compensation at its own expense;
- If GLM is required to enroll in any third-party compliance programs, invoicing or payment plans that assesses fees in order to perform work for Customer, those charges will be invoiced back to Customer as invoiced to GLM;
- Warranty/Guarantee for DredgeSox material is for a ten (10) year period. The labor warranty for any manual adjustments needed is for a one (1) year period. Warranty does not include the loss of material due to 'acts of God' such as floods, fire, hurricanes, or other catastrophic events, nor does it include losses due to theft, lack of adequate irrigation, vandalism or negligence by others, or other factors outside the control of our organization;
- Any incidental activity not explicitly mentioned in this proposal is excluded from the scope of work;
- GLM is not responsible for damage to any underground irrigation, headwalls, piping, electrical, trees or any lines not noted on the as-builts or not located by Sunshine Locating Services (where digging is necessary).
- GLM shall not be responsible for acts beyond its reasonable control, including adverse soil and/or water conditions, adverse weather conditions, unavailable materials, Each party will be excused for a delay of performance under this Agreement if such delay is due to vandalism, acts of war or terrorism, transportation restrictions, strikes, embargoes, acts of God (including, but not limited to, fires, floods, hurricanes, tsunamis, earthquakes, mudslides and severe weather), government orders, or failure of transportation or communications carriers (each a "Force Majeure Event") for the period of such delay, provided that the party seeking such delay promptly informs the other party of the difficulty encountered and resumes its responsibilities as promptly as practicable;
- If the final installment payment of 10%, if not paid within 30 days of completion of job, a finance charge of 1.500% per month or an annual percentage rate of 18.000% will be computed on the past due balance;
- Right to Photograph and Video the Work. Customer shall permit GLM and SOX, LLC or person(s) employed or engaged by GLM or SOX, without additional consideration to Customer, to take photographs or video at the project site of both completed work and work in progress, for purposes including, but not limited to, publication in newspapers, magazines, and other print media, use in broadcast media, publication via the Internet, and use in marketing materials used by GLM and SOX. Customer consents that such photographs or video may identify property as the project.
- Governing Law; Submission to Jurisdiction; Waiver of Jury Trial. This Agreement shall be governed by and construed in accordance with the internal laws of the State of Florida without giving effect to any choice or conflict of law provision or rule of any other jurisdiction;
- Notices. All notices required to be provided shall be in writing and shall be deemed delivered if (i) sent by facsimile, upon confirmation of faxing, (ii) if sent by overnight courier, by the date after mailing, (iii) if sent by email, upon confirmation of receipt, (iv) if by hand delivery, upon actual receipt or (v) if by certified mail, return receipt requested and postage prepaid, on the third business day after deposit in the mails, to the addressee as follows or at such other location as such Party notifies the other pursuant to this provision: As to GLM: Genesis Land Maintenance, Inc. % Tony Moore, 8848 Gall Blvd Zephyrhills ,FL 33540, tmoore@genesislaintenance.com. As to Customer: XCORP % Mr. Jon Smyth. 100 Street, City, State 00000. email@email.com, Fax: (000) 000-0000
- Severability. If any part of this Agreement is determined to be invalid or illegal by any court or agency of competent jurisdiction, then that part shall be limited or curtailed to the extent necessary to make such provision valid, and all other remaining terms of this Agreement shall remain in full force and effect;
- Amendment and Waiver. This Agreement may be modified or amended only in a writing signed by both Parties. A Party's failure to act hereunder shall not indicate a waiver of its rights hereto. No waiver of any provision of this Agreement shall be valid unless made in writing and signed by the waiving Party. The failure of either Party to require the performance of any term or obligation of this Agreement or the waiver by either Party of any breach of this Agreement, shall not prevent any subsequent enforcement of such term and shall not be deemed a waiver of any subsequent breach;
- Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument;
- No Third-Party Beneficiary. The terms and provisions of this Agreement are intended solely for the benefit of each party hereto and their respective successors or permitted assigns, and it is not the intention of the parties to confer third-party beneficiary rights upon any other person or entity,

- Entire Agreement. This Agreement constitutes the entire agreement between the Parties and supersedes all prior and contemporaneous agreements and understandings, whether written or oral, between the Parties with respect to the subject matter hereof;
- Waiver. The waiver of any breach of any provision of this Agreement will not operate or be construed as a waiver of any subsequent breach of the same or other provision of this Agreement;
- Representations and Warranties. GLM hereby represents and warrants that: (i) it is a corporation duly organized, validly existing and in good standing under the laws of Florida, with full power to enter into, and to perform its obligations under, this Agreement; (ii) the execution, delivery and performance of this Agreement by GLM have been duly authorized by all necessary corporate action; and (iii) this Agreement constitutes a legal, valid and binding obligation of GLM. Customer hereby represents and warrants that: (i) it is a _____ duly organized, validly existing and in good standing under the laws of Florida, with full power to enter into, and to perform its obligations under, this Agreement; (ii) the execution, delivery and performance of this Agreement by Customer have been duly authorized by all necessary corporate action; and (iii) this Agreement constitutes a legal, valid and binding obligation of Customer;
- No Rights of Set-Off. In no event shall Customer be entitled to offset against any payment due or to become due to GLM under this Agreement;
- Attorney's Fees. In the event any party shall be forced to enforce this Agreement, whether or not through litigation, the prevailing party shall be entitled to receive reasonable attorney's fees and all costs incurred in connection with such enforcement, including fees and costs of appeal.



SHORESOX SPECIFICATION



SHORESOX PANEL PROPERTIES

Width	5.7' 11.7'	1.73m 3.5m
Length	50', 100', 200'	15m, 30m, 60m
Area	285ft ² , 570ft ²	25.95m ² , 51.9m ²

NUTRIENT CONCENTRATION AND REDUCTION TESTING (mg/L)

Day	Potassium (0.07)	Nitrite (0.002)	TKN (0.05)	Total Nitrogen (0.06)	Phosphorous (0.01)
3	366	0.0302	0.31	170	16
5	332	0.21	0.19	45	7.8
12	343	0.228	0.2	45	6.7
% Reduction	6.3	24.5	93.5	73.5	58.1

TECHNICAL SPECIFICATION FOR SHORESOX

PROPERTY	TEST METHOD	UNITS	SHORESOX
Material	n/a	n/a	POLYETHYLENE
Color	n/a	n/a	Natural Tan
Weight	ASTM D3776	oz/sq-yd	3.24
Break Strength	ASTM D5034	lbs	Warp: 75.7 Fill: 63.7
Break Elongation	ASTM 5034	%	Warp: 29.1 Fill: 55.7
Tear Strength Trapezoid	ASTM D5587	lbs	Warp: 32.5 Fill: 33.8
Bursting Strength	ASTM D3786	psi	145.7

THE SEAGATE GOLF & C.C.

DELRAY BEACH, FLORIDA



2018 CASE STUDY



833 • 222 • 4SOX
WWW.SOXEROSION.COM

RESTORATION OF LAKE SHORELINE AT THE SEAGATE GOLF & C.C.

DELRAY BEACH, FLORIDA



WWW.SOXEROSION.COM

PROBLEM:

ERODING LAKE BANK RECEDES TO CLAIM THE FAIRWAY CAUSING UNACCEPTABLE AESTHETICS AND UNSAFE CONDITIONS FOR GOLFERS AND STAFF

SOLUTION:

RE-ESTABLISH THE SHORELINE USING DREDGESOX™ EROSION SOLUTIONS TO BUILD A BIOENGINEERED LIVING SHORELINE



PROJECT PROFILE VIDEO

When erosion on the golf course expanded from lakeshore to the fairway, Nate Watkins, Superintendent of Golf Course and Grounds at Seagate Golf and Country Club took action. He wanted the natural lake shore reclaimed and the fairway restored, and he knew whom to call.



Severe erosion areas on the course began to pose a threat to the course itself and it's golfers.

A few years prior, the former superintendent at Seagate had the shoreline of a course lake restored naturally with Sox Erosion Solutions and Nate sees the result every day. "It's a stable lake shoreline and a thriving natural habitat," says Nate, a Class A member of the Golf Course Superintendent Association of America, "I wanted Sox Erosion Solutions to work their magic on this other effected lake."

After conferring with SOX Erosion Solutions, it was determined that the Dredgesox system would be best for this project. The lake suffered from excessive algae and needed to be deepened to provide more capacity for storm water run-off. Dredgesox uses multi-functional amphibious workboats to shape the shoreline and speed the process of creating stable living shorelines.

RESTORATION OF LAKE SHORELINE AT THE SEAGATE GOLF & C.C.

DELRAY BEACH, FLORIDA



WWW.SOXEROSION.COM

The boats dredged and removed excess sediment within the lake which helped reduce nitrates and phosphorus, and ultimately reduce algae growth. After the Dredgesox breathable knitted material was anchored on the shore to define the shoreline using the patented subsurface anchoring system, the boat dredged shallow sediment from the lake and pumped it inside the Sox material envelope. As the shoreline Sox filled, the water seeped out and the sediment remained to form a hard compact. Other natural materials were added, such as soil, and that became the natural banks of the lake which were then planted with appropriate vegetation.



Shallow pond sediment is pumped with our amphibious work boat directly into the SOX containment system to restore the shoreline.

"I was impressed with how fast this project was completed and how reasonable the cost was," says Nate. They restored the shoreline of the entire lake, about one thousand feet, in a week." The shoreline is expected to last several decades.



The SOX "Living Shoreline" is sodded over and naturally integrates into existing shoreline. This creates a newly rooted safe, secure shoreline.

"We are stewards of our environment," says Nate, "and I value the like-minded commitment to Best Management Practices used by the SOX company. Their hearts are truly in it."

RESTORATION OF LAKE SHORELINE AT THE SEAGATE GOLF & C.C.

DELRAY BEACH, FLORIDA



WWW.SOXEROSION.COM

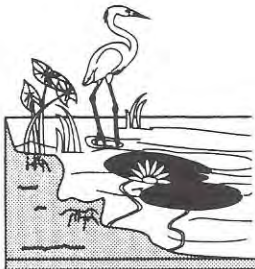
THE RESULT:



"It's been two years since this lake shore has been restored using Dredgesox and I couldn't be more pleased with the outcome," says Nate Watkins, Superintendent of Golf Course and Grounds at Seagate Golf and Country Club.

WWW.SOXEROSION.COM

EXHIBIT 5.



Serving Florida Statewide



American Ecosystems, Inc.®

AQUATIC MANAGEMENT SERVICES

TREATMENT REPORTP.O. Box 40517
St. Petersburg, FL 33743-0517
Phone (727) 545-4404

CUSTOMER: Dallentrac Cutbacks ACCOUNT # _____
BIOLOGIST: Fitzhenry DATE: 3/29/19 TIME: _____

SITE	WEEDS TREATED					DAYS RESTRICTED
	ALGAE	GRASSES	UNDERWATER	FLOATING	TERRESTRIAL	
<u>All</u>		✓			✓	<u>0</u>

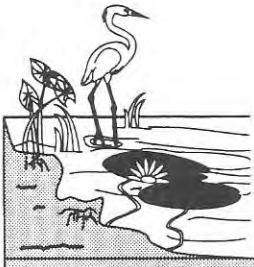
OTHER SERVICES PROVIDED							
	BACTERIAL TEST (FECAL COLIFORM)	FISH STOCKING	MECHANICAL WEED REMOVAL	AQUATIC PLANT INSTALLATION	CLARIFICATION	POND DYE	AERATION SYSTEM SERVICING

COMMENTS: Cutbacks treated with Rodeo + imazapir

Customers Signature _____

Date

3/29/19



Serving Florida Statewide



American Ecosystems, Inc.®

AQUATIC MANAGEMENT SERVICES

TREATMENT REPORT

P.O. Box 40517
St. Petersburg, FL 33743-0517
Phone (727) 545-4404CUSTOMER: Ballentrac ACCOUNT # _____BIOLOGIST: Fitzhenry DATE: 4/10/19 TIME: _____

SITE	WEEDS TREATED					DAYS RESTRICTED
	ALGAE	GRASSES	UNDERWATER	FLOATING	TERRESTRIAL	
<u>All</u>		✓			✓	<u>0</u>
<u>16, 20, 18, 27, 4, 9, 8</u>	✓					
<u>15</u>			✓			<u>21</u>

OTHER SERVICES PROVIDED	SITE	BACTERIAL TEST (FECAL COLIFORM)	FISH STOCKING	MECHANICAL WEED REMOVAL	AQUATIC PLANT INSTALLATION	CLARIFICATION	POND DYE	AERATION SYSTEM SERVICING

COMMENTS: All sites treated for invasive growth
as needed, sites 16, 20, 18, 27, 4, 9, 8 treated for
algae & site 15 treated with sonar for
hydrillaCustomers Signature _____ Date 4/10/19

EXHIBIT 6.

MINUTES OF MEETING
BALLANTRAE
COMMUNITY DEVELOPMENT DISTRICT

The Regular Meeting of the Board of Supervisors of the Ballantrae Community Development District was held on Wednesday, March 27, 2019 at 6:30 p.m. at Ballantrae Community Center, 17611 Mentmore Boulevard, Land O'Lakes, FL 34638.

FIRST ORDER OF BUSINESS – Roll Call

Mr. Fleteau called the meeting to order and conducted roll call.

Present and constituting a quorum were:

James Fleteau	Board Supervisor, Chairman
Richard Levy	Board Supervisor, Vice Chairman
Tony Thomas	Board Supervisor, Assistant Secretary
Steve Bobick	Board Supervisor, Assistant Secretary
Christopher Milano	Board Supervisor, Assistant Secretary

Also present were:

Patricia Comings-Thibault	District Manager, DPFG Management & Consulting LLC
Lore Yeira	DPFG Management & Consulting LLC
Garry Kubler	Maintenance Supervisor

The following is a summary of the discussions and actions taken at the March 27, 2019 Ballantrae CDD Board of Supervisors meeting.

SECOND ORDER OF BUSINESS – Audience Questions and Comments on Agenda Items

Dani Howard, a visitor to the community, inquired as to whether she can offer free dance classes once or twice a week to the Ballantrae community. Ms. Howard would be required to pay \$25 for each session. As a security measure, Ms. Howard requires the fulfilment of a waiver and a photo release form for each participant in her classes

On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board approved the motion permitting Ms. Howard to offer dance classes either twice weekly or on Saturday morning until 12 p.m. every week, following District Counsel approval, for the Ballantrae Community Development District.

THIRD ORDER OF BUSINESS – Professional Reports

Mr. Fleteau requested that the District Counsel, District Engineer, and necessary parties involved in land and pond maintenance are sent notifications concerning scheduled meetings henceforth.

A. District Counsel

There being none, the next item followed.

B. Exhibit 1: Landscape Maintenance – Yellowstone Maintenance Report

There being none, the next item followed.

C. DPFG Field Report

➤ Exhibit 2: March Operations Report

D. Engineer Report – Stantec

There being none, the next item followed.

E. Exhibit 3: Pond Manager – American Eco-Systems

FOURTH ORDER OF BUSINESS – Administrative Matters

A. Exhibit 4: Consideration & Approval of the Corrected Minutes for the February 4, 2019 Meeting

On a MOTION by Mr. Levy, SECONDED by Mr. Thomas, WITH ALL IN FAVOR, the Board approved the minutes of the Board of Supervisors regular meeting held on February 4, 2019 for the Ballantrae Community Development District.

B. Exhibit 5: Consideration & Approval of Minutes of the March 4, 2019 Meeting

Mr. Plateau suggested that lines 97, 98, and 99 of the March 4, 2019 minutes are updated to incorporate that the Yellowstone contract is to be paid from the asset reserve. Additionally, the chart at the bottom of the March 4, 2019 minutes should be updated to reflect this change.

On a MOTION by Mr. Milano, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board approved the minutes, subject to the noted changes, of the Board of Supervisors regular meeting held on March 4, 2019 for the Ballantrae Community Development District.

C. Exhibit 6: Consideration & Acceptance of the February 2019 Financial Statements

Mr. Plateau suggested adding an additional variance column between the adopted budget and the actual year to date. Discussion ensued.

On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board approved the February 2019 Financial Statements for the Ballantrae Community Development District.

D. Exhibit 7: Ratification of DCSI Inc. “ Security & Sound” Replace the Tennis Court Access Card Reader - \$249.00

On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board approved the motion to ratify the DCSI, Inc. “Security & Sound” Invoice, for the cost of \$249.00 from Line Item no. 85, for the Ballantrae Community Development District.

E. Exhibit 8: Ratification of Florida Playstructures and Water Features Invoice #4024 - \$367.12

On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board approved the motion to ratify Invoice #4024 from Florida Playstructures and Water Features, Inc., for the cost of \$367.12 from Line Item no. 85, for the Ballantrae Community Development District.

FIFTH ORDER OF BUSINESS – Business Matters

A. Old Business

1. ADA Website

➤Exhibit 9: Withdrawal of Webstix

- 76 ➤Exhibit 10: Withdrawal of ADA Site Compliance
- 77 ➤Exhibit 11: Financial Summary Overview of Proposers
- 78 ➤Exhibit 12: Review of New ADA Website Proposal from ClearTech
- 79 ➤Exhibit 13: Review of ADA Website Proposal from 360 PSG
- 80 ➤Exhibit 14: Review of ADA Website Proposal from Horton Group
- 81 ➤Exhibit 15: Review of ADA Website Proposal from Onix

82 After review of the various ADA Website Proposals, Mr. Thomas suggested the use of
83 Lighthouse or WAIVE in order to assess ADA compliance as a possible alternative.. After deliberation,
84 the Board decided to postpone decisions concerning all ADA Website proposals and to pursue WebAim's
85 services..

86 On a MOTION by Mr. Bobick, SECONDED by Mr. Milano, WITH ALL IN FAVOR, the Board approved
87 the motion to seek WebAIM's services to assess the accessibility and ADA Compliance of Ballantrae's
88 CDD Webpage, at a cost not to exceed \$2,500.00 from Line Item no. 106, for the Ballantrae Community
89 Development District.

90 B. New Business

91 1. Exhibit 16: Review and Consideration of FY 2018 Draft Audited Financial Statements

92 On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board approved
93 the FY 2018 Draft Audited Financial Statements for the Ballantrae Community Development District.

94 2. Discussion of Lighting Enhancement Project

95 Decisions concerning the Lighting Enhancement Project have been postponed to allow staff to
96 further clarify with the representatives of Himes Electrical Service, Inc. Exhibit 17: Discussion of Pool
97 Monitor Duties

98 3. The Board decided it would be best to amend the drafted Pool Monitor Duties paperwork.

99 4. Exhibit 18: Discussion of Asset Reserve Study for Wells

100 Ms. Comings-Thibault updated the Board on the funding source for the well repairs, the Asset
101 Reserves. Discussion ensued.

102 5. Exhibit 19: Rust Coast Proposal for Ayrshire

103 ➤Proposal will be Distributed at Meeting

104 Ms. Comings-Thibault notified the Board that Rust Coast will perform the service at no
105 charge to the District. .

106 **SIXTH ORDER OF BUSINESS – Staff Reports**

107 A. District Manager

108 There being none, the next item followed.

109

110 B. Maintenance Supervisor

111 There being none, the next item followed.

112 **SEVENTH ORDER OF BUSINESS – Audience Comments on Other Items**

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS – Supervisor Comments and Request

There being none, the next item followed.

NINTH ORDER OF BUSINESS – Adjournment

Mr. Flateau asked for final questions, comments, or corrections before adjourning the meeting.

There being none, Mr. Levy made a motion to adjourn the meeting.

On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board adjourned the meeting for the Ballantrae Community Development District.

BALLANTRAE EXPENDITURE APPROVALS FOR THE MONTH OF MARCH 2019

Line Item No.	Line Title	Description	Vendor	Amount
85	Park/Field Repairs	Invoice to replace the tennis court access card reader	DCSI, Inc. "Security & Sound"	\$249.00
85	Park/Field Repairs	Florida Playstructures and Water Features Invoice #4024	Florida Playstructures and Water Features, Inc.	\$367.12
106	O & M Contingency	Analysis of the Ballantrae CDD's Webpage concerning accessibility & ADA compliance	WebAIM (Web Accessibility In Mind)	NTE \$2,500.00
Asset Reserves	Asset Reserve	Well Maintenance	Griffin Brothers	\$14,000

**Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on _____.

Signature

Signature

Printed Name

Printed Name

131

132 **Title:** ☐ **Secretary** ☐ **Assistant Secretary**

Title: ☐ **Chairman** ☐ **Vice Chairman**

EXHIBIT 7.

Ballantrae Community Development District

Financial Statements
(Unaudited)

Period Ending
March 31, 2019

BALLANTRAE CDD

Financial Report Summary - General Fund

As of March 31, 2019

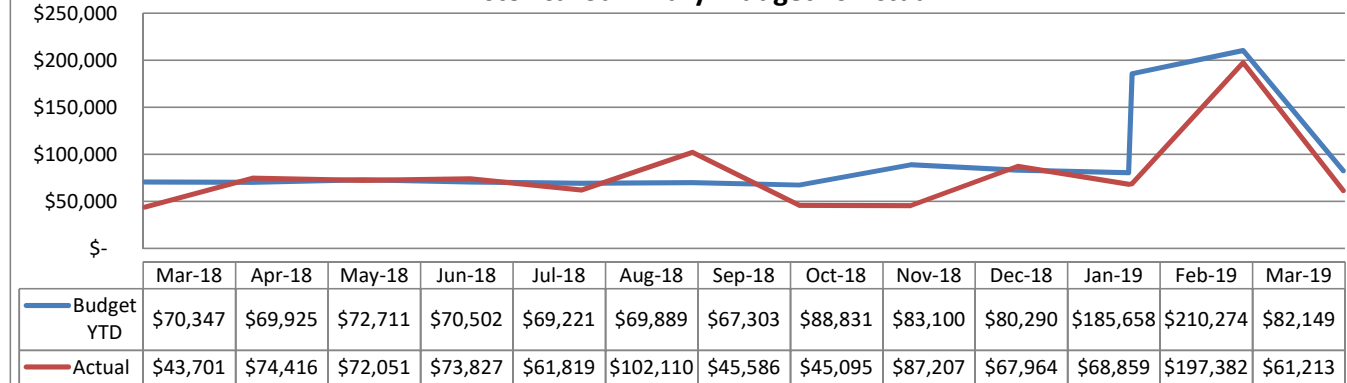
a. FUND BALANCE:

For The Period Ending	3/31/2018 Actual	3/31/2019 Actual	Variance
CASH OPER. ACCT	\$ 662,192	\$ 762,258 (a)	\$ 100,066
CASH DEBIT CARD	1,999	1,896	(103)
INVESTMENTS	190	-	(190)
LESS: ACCOUNTS PAYABLE	9,166	23,178	14,012
DUE TO OTHER FUNDS	-	4,651	4,651
NET CASH BALANCE	\$ 655,215	\$ 736,325	\$ 85,864
UNRESERVED GF BALANCE (UN-ASSIGNED)	\$ 657,834	\$ 735,234	\$ 77,400
NONSPENDABLE PREPAID ITEM	1,150	158	(992)
RESERVE GF BALANCE (ASSIGNED) - OPERATIONS	-	-	-
TOTAL GENERAL FUND BALANCE	\$ 658,984	\$ 735,392	\$ 76,408

b. REVENUE AND EXPENDITURES (FY 2019 YTD):

% TAX ASSESSMENTS COLLECTED	97.3%		
	ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE)
	YEAR-TO-DATE	YEAR-TO-DATE	VARIANCE
TOTAL REVENUE (YTD) COLLECTED	\$ 997,205	\$ 996,994	\$ 211
EXPEND. (YTD) BEFORE OTHER SOURCES & USES	(527,720)	(730,302)	202,582
NET OPERATING CHANGE	\$ 469,485	\$ 266,692	\$ 202,793

Historical Summary: Budget vs Actual



(a) Transfers of \$55,204 (asset reserve) and \$145,254 (emerg. develop) occurred in Mar '19 and processed in bank as of April

Ballantrae CDD
Balance Sheet
March 31, 2019

	GENERAL FUND	RESERVE FUND	DS-2015 FUND	TOTAL
1 <u>ASSETS:</u>				
2 CASH - OPERATING ACCTS	\$ 762,258	-	-	\$ 762,258
4 CASH - DEBIT CARD BU	1,896	-	-	1,896
6 INVESTMENTS:				
8 ASSET RESERVE	-	345,390	-	345,390
9 EMERGENCY RESERVE	-	83,963	-	83,963
10 PARK DEVELOPMENT	-	967,900	-	967,900
11 BILL PAYMENT RESERVE	-	152,241	-	152,241
13 REVENUE-SERIES 2015	-	-	568,262	568,262
14 RESERVE-SERIES 2015	-	-	222,968	222,968
15 PREPAYMENT-SERIES 2015	-	-	19	19
16 ACCOUNTS RECEIVABLE	59	-	-	59
17 ASSESSMENTS RECEIVABLE -ON ROLL	27,455	-	16,760	44,215
18 DUE FROM OTHER FUNDS	-	-	4,651	4,651
19 DEPOSITS	158	-	-	158
20 PREPAID ITEMS	-	-	-	-
21 TOTAL ASSETS	\$ 791,826	\$ 1,549,494	\$ 812,660	\$ 3,153,980
22				
23 <u>LIABILITIES:</u>				
24 ACCOUNTS PAYABLE	\$ 23,178	\$ -	\$ -	\$ 23,178
27 DUE TO OTHER FUNDS	4,651	-	-	4,651
28 DEFERRED REVENUE ON-ROLL	27,455	-	16,760	44,215
29				
30 <u>FUND BALANCE:</u>				
31 NON SPENDABLE (Deposits & Prepaid)	158	-	-	158
32				
33 ASSIGNED	-	1,549,494	795,900	2,345,394
34 UNASSIGNED	736,384	-	-	736,384
36 TOTAL LIABILITIES & FUND BALANCE	\$ 791,826	\$ 1,549,494	\$ 812,660	\$ 3,153,980

Ballantrae CDD
General Fund
Statement of Revenue, Expenses and Changes in Fund Balance
For The Period Beginning October 1, 2018 Ending March 31, 2019

	FY 2019 AMENDED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE Amended vs Actual YTD (Left to Spend)	VARIANCE YTD vs Actual YTD FAV (UNFAV)
1 O&M REVENUES:					
2 LANDOWNER ASSESSMENTS (NET)	\$ 1,024,660	996,994	\$ 997,205	\$ (27,455)	\$ 211
3 EXCESS FEES CARRYFORWARD PREVIOUS YEARS	2,812	2,812	4,181	1,369	1,369
4 CARRYFORWARD FROM PREVIOUS YEARS (FUND BALANCE FORWARD)	249,323	249,323	249,323	-	-
5 OTHER INCOME (Access Cards & Misc)	-	-	6,330	6,330	6,330
6 TRANSFER IN FROM RESERVE FUNDS	200,458	200,458	200,458	-	-
7 TOTAL REVENUE	1,477,253	1,449,587	1,457,497	(19,756)	7,910
9 O&M ADMINISTRATIVE EXPENDITURES:					
10 BOARD OF SUPERVISORS					
11 SUPERVISOR STIPENDS	14,000	7,000	6,400	(7,600)	600
12 NEWSLETTER - BIMONTHLY PRINT & MAILING	10,000	5,000	3,924	(6,076)	1,076
13 WEBSITE SERVER & NAME	880	440	179	(701)	261
14 PUBLIC OFFICIALS LIABILITY INSURANCE	3,300	2,500	2,500	(800)	-
15 MANAGEMENT SERVICES					
16 ADMINISTRATIVE SERVICES	-	-	-	-	-
17 DISTRICT MANAGEMENT	53,200	26,600	26,598	(26,602)	2
18 FINANCIAL CONSULTING SERVICES	-	-	-	-	-
19 ACCOUNTING SERVICES	-	-	-	-	-
20 ENGINEERING & LEGAL SERVICES					
21 DISTRICT ENGINEER	18,000	9,000	1,892	(16,108)	7,108
22 DISTRICT COUNSEL	17,300	8,650	3,609	(13,691)	5,041
23 ADMINISTRATIVE: OTHER					
24 ANNUAL FINANCIAL AUDIT	3,700	1,850	-	(3,700)	1,850
25 DISCLOSURE REPORT	1,000	500	-	(1,000)	500
26 TRUSTEES FEES	3,772	1,886	-	(3,772)	1,886
27 PROPERTY APPRAISER FEE	150	75	-	(150)	75
28 LEGAL ADVERTISING	750	375	124	(626)	251
29 ARBITRAGE REBATE CALCULATION	650	-	-	(650)	-
30 DUES: LICENSES AND FEES	1,200	600	184	(1,016)	416
31 ADMINISTRATIVE CONTINGENCY	5,000	2,500	1,682	(3,318)	818
32 O&M ADMINISTRATIVE SUBTOTAL:	132,902	66,976	47,092	(85,810)	19,884
34 INSURANCE					
35 GENERAL LIABILITY	3,414	3,414	3,414	-	-
36 PROPERTY CASUALTY	12,986	12,986	12,986	-	-
37 TOTAL INSURANCE	16,400	16,400	16,400	-	-
39 UTILITY SERVICES					
40 ELECTRIC UTILITY SERVICES	23,000	11,500	10,840	(12,160)	660
41 ELECTRIC UTILITY - RECREATION FACILITIES	15,500	7,750	6,335	(9,165)	1,415
42 ELECTRIC STREET LIGHTING	103,500	51,750	51,060	(52,440)	690
43 UTILITY - WATER - CLUBHOUSE & POOLS	14,000	7,000	2,689	(11,311)	4,311
44 STORMWATER ASSESSMENT	2,200	1,751	1,751	(449)	-
45 TOTAL UTILITY SERVICES	158,200	79,751	72,675	(85,525)	7,076
47 LAKES/PONDS & LANDSCAPE					
48 LAKES/PONDS: CONTRACTS					
49 AQUATIC CONTRACT	22,800	11,400	11,400	(11,400)	-
50 LAKES/PONDS: OTHER					
51 FOUNTAIN REPAIRS & MAINTENANCE	3,000	1,500	658	(2,342)	842
52 MITIGATION AREAS: MONITOR & MAINTAIN	1,500	750	-	(1,500)	750
53 LAKE/POND REPAIRS	10,000	5,000	73	(9,927)	4,927
54 INSTALL/REPLACE AQUATIC PLANTS	5,000	2,500	-	(5,000)	2,500
55 LANDSCAPING: CONTRACTS					
56 LANDSCAPE MAINTENANCE CONTRACT	144,240	72,120	72,116	(72,124)	4
57 LANDSCAPE SECONDARY CONTRACT	31,212	15,606	-	(31,212)	15,606
58 LANDSCAPE OVERSIGHT/MGMT	-	-	-	-	-
59 LANDSCAPING: OTHER					
60 IRRIGATION REPAIRS AND MAINTENANCE	14,000	7,000	7,000	(7,000)	-
61 REPLACE PLANTS, MULCH & TREES	36,500	18,250	18,250	-	-
62 SOD & SEED REPLACEMENT	10,000	5,000	-	(10,000)	5,000
63 LANDSCAPE ENHANCEMENT	-	-	-	-	-
64 EXTRA MOWINGS DURING RAINY SEASON	5,000	2,500	-	(5,000)	2,500
65 RUST PREVENTION FOR IRRIGATION SYSTEM	10,380	5,190	4,325	(6,055)	865
66 FIELD MISCELLANEOUS (INCLUSIVE OF TRAPPER)	13,000	6,500	1,124	(11,876)	5,376
67 LAKES/PONDS & LANDSCAPE TOTAL	306,632	153,316	114,946	(191,686)	38,370
69 STREETS, SIDEWALKS, MAINTENANCE & OPERATIONS					
70 STREETS & SIDEWALKS					
71 ENTRY & WALLS MAINTENANCE	2,000	1,000	943	(1,057)	57
72 STREET/DECORATIVE LIGHT MAINTENANCE	1,000	500	-	(1,000)	500
73 SIDEWALK REPAIR & MAINTENANCE	1,500	750	-	(1,500)	750
74 MAINTENANCE STAFF					
75 EMPLOYEE - SALARIES	79,480	39,740	35,538	(43,942)	4,202
76 EMPLOYEE - P/R TAXES	6,833	3,417	3,253	(3,580)	164
77 EMPLOYEE - WORKERS COMP	3,960	3,052	3,052	(908)	-
78 PAYROLL FEES	1,900	950	950	(950)	-
79 EMPLOYEE- HEALTH & PHONE STIPENDS	9,600	4,800	177	(9,423)	4,623
80 MILEAGE	1,100	550	-	(1,100)	550
81 STREETS, SIDEWALKS, MAINTENANCE & OPERATIONS SUBTOTAL	107,373	54,759	43,913	(63,460)	10,846
83 CLUBHOUSE & MISCELLANEOUS					
84 CLUBHOUSE & MISCELLANEOUS					
85 PARK/FIELD REPAIRS	2,000	1,000	593	(1,407)	407

Ballantrae CDD
General Fund
Statement of Revenue, Expenses and Changes in Fund Balance
For The Period Beginning October 1, 2018 Ending March 31, 2019

	FY 2019 AMENDED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE Amended vs Actual YTD (Left to Spend)	VARIANCE YTD vs Actual YTD FAV (UNFAV)
86 CLUBHOUSE FACILITY MAINTENANCE	9,000	4,500	1,491	(7,509)	3,009
87 CLUBHOUSE TELEPHONE/INTERNET/FAX	4,200	2,100	2,100	(2,100)	-
88 MISCELLANEOUS SUPPLIES (Inclusive of Debit Card)	3,500	1,750	658	(2,842)	1,092
89 POOL/FOUNTAIN/SPLASH PAD MAINTENANCE	10,000	5,000	3,617	(6,383)	1,383
90 POOL PERMITS	750	375	-	(750)	375
91 SEASONAL LIGHTING	20,000	18,238	18,238	(1,762)	-
92 PEST CONTROL	520	260	240	(280)	20
93 CLUBHOUSE EXTERIOR FURNISHINGS	-	-	-	-	-
94 CLUBHOUSE CLEANING	-	-	-	-	-
95 CLUBHOUSE MISCELLANEOUS	7,500	3,750	787	(6,713)	2,963
96 SAFETY & SECURITY					
97 PART-TIME LAW ENFORCEMENT DETAILS	50,000	25,000	7,960	(42,040)	17,040
98 SALARY FOR SUMMER MONITOR AT BOTH POOLS	23,500	11,750	1,487	(22,013)	10,263
99 EMPLOYEE PAYROLL TAXES	2,000	1,000	-	(2,000)	1,000
100 EMPLOYEE WORKER'S COMP	1,300	650	-	(1,300)	650
101 VIDEO SURVEILLANCE	-	-	-	-	-
102 SECURITY - OTHER (GATE SERVICE)	2,124	2,124	1,954	(170)	170
103 CLUBHOUSE/SAFETY & SECURITY	136,394	77,497	39,125	(97,269)	38,372
104					
105 O&M CONTINGENCY & CAPITAL PROJECTS					
106 O&M CONTINGENCY	43,133	21,567	11,628	(31,505)	9,939
107 ENTRANCES & OTHER PLANT REPLACEMENT	156,192	78,096	-	(156,192)	78,096
108 WALL & STRUCTURE PAINTING	95,624	95,624	95,624	-	-
109 INVASIVE & UNDESIRABLE PLANT REMOVAL	86,317	86,317	86,317	-	-
110 TOTAL O&M CONTINGENCY & CAPITAL PROJECTS	381,266	281,604	193,569	(187,697)	88,035
111					
112 TOTAL EXPENDITURES	1,239,167	730,302	527,720	(711,447)	202,582
113					
114 EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	238,086	719,285	929,777	(731,203)	210,492
115					
116 OTHER FINANCING SOURCES AND (USES)					
117 RESERVES TRANSFERS OUT-OTHER FINANCING USES					
118 EMERGENCY RESERVE	16,486	14,000	14,000	(2,486)	-
119 ASSET RESERVE	46,600	-	-	(46,600)	-
120 BILL PAYMENT RESERVE	-	-	-	-	-
121 PARK DEVELOPMENT RESERVE	175,000	175,000	175,000	-	-
122 TOTAL OTHER FINANCING SOURCES & USES	238,086	189,000	189,000	(49,086)	-
123					
124 O&M TOTAL EXPENDITURES	1,477,253	919,302	716,720	(760,533)	202,582
125					
126 NET CHANGE IN FUND BALANCE	-	530,285	740,777	(780,289)	210,492
127 BEGINNING FUND BALANCE GENERAL FUND (adjusted for FY18)	259,419	250,256	245,089	250,256	245,089
128 LESS FUND BALANCE FORWARD	(249,323)	(249,323)	(249,323)	-	-
129 ENDING FUND BALANCE GENERAL FUND	10,096	933	(4,234)	250,256	245,089
130 ENDING FUND BALANCE - RESERVE FUND (Stmnt 2)	1,605,366	-	-	(1,605,366)	-
131 TOTAL FUND BALANCE - GENERAL & RESERVE FUNDS					
132 ADJUSTED FUND BALANCE	\$ 1,615,462	\$ 531,218	\$ 736,543	\$ (2,135,399)	\$ 455,581

Ballantrae CDD
Reserve Fund
Statement of Revenue, Expenses and Changes in Fund Balance
For The Period Beginning October 1, 2018 Ending March 31, 2019

	FY 2019 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUE				
INTEREST REVENUE				
MMK - PARK DEVELOPMENT (interest)	\$ -	-	\$ 5,414	\$ 5,414
MMK - ASSET RESERVE (interest)	-	-	2,722	2,722
MMK - EMERGENCY RESERVE (interest)	-	-	1,557	1,557
MMK - BILL PAYMENT RESERVE (interest)	-	-	1,034	1,034
INTEREST EARNINGS	-	-	-	-
TOTAL REVENUE	-	-	10,727	10,727
RESERVES				
BANK FEES	-	-	-	-
ASSET RESERVE	-	-	-	-
TOTAL RESERVES	-	-	-	-
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	-	-	10,727	10,727
OTHER FINANCING SOURCES				
RESERVES & CONTINGENCY TRANSFERS				
PROJECTS (CONTINGENCY)	-	-	-	-
EMERGENCY RESERVE	(125,254)	159,254	145,254	(14,000)
ASSET RESERVE	(8,604)	55,204	55,204	-
BILL PAYMENT RESERVE	-	-	-	-
PARK DEVELOPMENT RESERVE	175,000	-	(175,000)	(175,000)
TOTAL OTHER FINANCING SOURCES (USES)	41,142	214,458	25,458	(189,000)
NET CHANGE IN FUND BALANCE	41,142	214,458	(14,731)	(178,273)
FUND BALANCE - BEGINNING	-	-	1,564,224	1,564,224
FUND BALANCE - ENDING	\$ 41,142	\$ 214,458	\$ 1,549,493	\$ 1,385,951

Ballantrae CDD
Debt Service Fund -Series 2015
Statement of Revenue, Expenses and Changes in Fund Balance
For The Period Beginning October 1, 2018 Ending March 31, 2019

	FY 2019 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUE				
ASSESSMENT - ON-ROLL	\$ 557,421	542,371	\$ 540,583	\$ (1,788)
ASSESSMENT DISCOUNTS	-	-	-	-
INTEREST EARNINGS	-	-	3,703	3,703
TOTAL REVENUE	557,421	542,371	544,286	1,915
EXPENDITURES				
INTEREST	262,736	-	126,035	126,035
PRINCIPAL	294,685	-	-	-
PRINCIPAL PREPAYMENT	-	-	-	-
TOTAL CONTINGENCY	557,421	-	126,035	126,035
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	-	542,371	418,251	(124,120)
OTHER FINANCING SOURCES				
TRANSFER-IN	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-
NET CHANGE IN FUND BALANCE	-	542,371	418,251	(124,120)
FUND BALANCE - BEGINNING	-	-	377,650	377,650
FUND BALANCE - ENDING	\$ -	\$ 542,371	\$ 795,901	\$ 253,530

Ballantrae CDD
Bank Reconciliation
March 31, 2019

	<u>BU Acct</u>	<u>HB Acct</u>	<u>Consolidated Oper accts</u>
Balance Per Bank Statement	\$ 2,753.13	\$ 665,167.11	\$ 667,920.24
Less: Outstanding Checks	-	(106,120.06)	(106,120.06)
<i>Adjusted Bank Balance</i>	<u><u>\$ 2,753.13</u></u>	<u><u>\$ 559,047.05</u></u>	<u><u>\$ 561,800.18</u></u>
Beginning Cash Balance Per Books	\$ 4,913.13	\$ 950,917.47	\$ 955,830.60
Deposits / Transfer	-	13,380.90	13,380.90
Transfer From to Debit Card	(2,100.00)	-	(2,100.00)
Cash Disbursements	(60.00)	(405,251.32)	(405,311.32)
<i>Balance Per Books</i>	<u><u>\$ 2,753.13</u></u>	<u><u>\$ 559,047.05</u></u>	<u><u>\$ 561,800.18</u></u>

BALLANTRAE CDD

Check Register FY2019

Date	Ref #	Vendor Name	Memo	Deposits	Disbursements	HB Acct Balance
09/30/2018		EOY Balance Hancock Bank		0.00	63,636.95	255,049.71
10/01/2018	1719	DPFG MANAGEMENT & CONSULTING, LLC	CDD Mgmt - October		4,433.00	250,616.71
10/02/2018	2000418	Richard Levy	BOS Mtg - 10/01/18		200.00	250,416.71
10/02/2018	2000419	Christopher Milano	BOS Mtg - 10/01/18		200.00	250,216.71
10/09/2018	1720	DCSI, Inc	Service Call & Repair		504.00	249,712.71
10/09/2018	1721	DCSI, Inc	Service Call & Repair		105.00	249,607.71
10/09/2018	1722	Yellowstone Landscape Professionals	Irrigation Repairs		55.00	249,552.71
10/09/2018	1723	Suncoast Rust Control, Inc	Rust Prevention - September		865.00	248,687.71
10/09/2018	1724	American Ecosystems, Inc.	Lake & Pond Maint - October		1,900.00	246,787.71
10/10/2018		Ballantrae	Deposit	1,073.50		247,861.21
10/10/2018		Ballantrae	Deposit	541.00		248,402.21
10/10/2018		Ballantrae	Deposit	992.24		249,394.45
10/12/2018	ACH101218	Sarah Everitt	9/24-10/7 - Pool Monitor		147.76	249,246.69
10/12/2018	ACH101218	Gary L. Kubler	9/24-10/7/18 - P/R		1,461.21	247,785.48
10/12/2018	ACH101218	Noelle Leite	9/24-10/7- Pool Monitor		73.88	247,711.60
10/12/2018	ACH101218	Anthony Vadalabene	9/24-10/7- Pool Monitor		295.52	247,416.08
10/12/2018	ACH10122018	Paychex	11/5-11/18/18 - P/R		525.47	246,890.61
10/16/2018	ACH101618	Paychex	P/R Fee		56.40	246,834.21
10/17/2018			Deposit	425.00		247,259.21
10/18/2018	ACH101818	Gary L. Kubler	9/28/18- P/R		1,811.61	245,447.60
10/18/2018	ACH101808	Dustin J Smith	9/28/2018- P/R		464.23	244,983.37
10/18/2018	ACH101818	Paychex	9/28/18 - P/R		655.87	244,327.50
10/18/2018	ACH101818	Paychex	P/R Fee		46.39	244,281.11
10/23/2018	1726	Bright House Networks	10/12-11/11 - Internet/Phone		335.88	243,945.23
10/23/2018	1727	Deluxe	Checks		211.73	243,733.50
10/23/2018	1728	DLTD Solutions Inc.	Admin Fee - 9/2,8,9,12,15,18,22,23,28,29		400.00	243,333.50
10/23/2018	1730	Egis Insurance Risk Advisors	Insurance - Renewal 2019		18,900.00	224,433.50
10/23/2018	1731	FLORIDA DEPT OF ECONOMIC OPPORTUNIT	Annual Filing Fee FY 2019		175.00	224,258.50
10/23/2018	1732	Pasco County Utilities Services Branch	Water		822.14	223,436.36
10/23/2018	1733	Poolsure	Pool Maintenance - October		505.58	222,930.78
10/23/2018	1734	Straley Robin Vericker	Legal Services		3,450.15	219,480.63
10/23/2018	1735	Tampa Bay Times	Legal Ad		124.40	219,356.23
10/23/2018	1736	TCASS	Security - 9/2,8,12,15,22,29		1,600.00	217,756.23
10/23/2018	1737	Tropicare Termite and Pest Control	Pest Control - September		40.00	217,716.23
10/23/2018	1738	Duke Energy	Electricity		10,937.21	206,779.02
10/25/2018	ACH102518	Hancock Bank	Return Check Fee		9.00	206,770.02
10/25/2018	291	Samantha Oxendine	Rental check bounced (NSF)		25.00	206,745.02
10/26/2018	2000432	Cecilio A. Thomas Jr.	BOS Mtg - 9/10/18		200.00	206,545.02
10/26/2018	2000431	Christopher Milano	BOS Mtg - 9/10/18		200.00	206,345.02
10/26/2018	2000429	James Plateau	BOS Mtg - 9/10/18		200.00	206,145.02
10/26/2018	2000430	Richard Levy	BOS Mtg - 9/10/18		200.00	205,945.02
10/26/2018	2000428	Stephen Bobick	BOS Mtg - 9/10/18		200.00	205,745.02
10/26/2018	ACH102618	Paychex	P/R Fee		46.40	205,698.62
10/26/2018	2000427	Dustin J Smith	10/8-10/21/18 - P/R		878.56	204,820.06
10/26/2018	ACH102618	Paychex	10/08-10/21/18 - P/R		221.58	204,598.48
10/29/2018	ACH102618	Paychex	P/R Fee		43.24	204,555.24
10/30/2018	ACH103018	Paychex	P/R Fee		43.24	204,512.00
10/31/2018		EOM Balance Hancock Bank		3,031.74	53,569.45	204,512.00
11/01/2018	1739	DPFG MANAGEMENT & CONSULTING, LLC	CDD Mgmt - November		4,433.00	200,079.00
11/01/2018	1740	Carlos Belen	9/28 - Patrol		200.00	199,879.00
11/01/2018	1741	Suncoast Rust Control, Inc	Rust Prevention - October		865.00	199,014.00
11/01/2018	1742	Vertex Water Features	Ftn Svc Call - Need to replace bad fuse		329.48	198,684.52
11/01/2018	1743	William McLaughlin	Security - 9/9,18,23		760.00	197,924.52
11/02/2018	2000437	Cecilio A. Thomas Jr.	BOS Mtg - 10/1/18		200.00	197,724.52
11/02/2018	2000436	Christopher Milano	BOS Mtg - 10/1/18		200.00	197,524.52
11/02/2018	2000434	James Plateau	BOS Mtg - 10/1/18		200.00	197,324.52
11/02/2018	2000435	Richard Levy	BOS Mtg - 10/1/18		200.00	197,124.52
11/02/2018	2000433	Stephen Bobick	BOS Mtg - 10/1/18		200.00	196,924.52
11/05/2018	1744	Ballantrae CDD	Transfer		1,000.00	195,924.52
11/05/2018	ACH110518	Paychex	P/R Fee		46.39	195,878.13
11/09/2018	ACH110918	Paychex	10/22-11/04/18 - P/R		753.78	195,124.35
11/09/2018	2000439	Dustin J Smith	10/22-11/04/18 - P/R		1,209.78	193,914.57
11/09/2018	2000438	Gary L. Kubler	10/22-11/04/18 - P/R		1,557.32	192,357.25
11/13/2018		Pasco County Tax Collector	Deposit	6,433.00		198,790.25
11/15/2018	11152018	Pasco County Tax Collector	Incorrect Deposit Account xfr to HB	3,260.51		202,050.76
11/19/2018	ACH111918	Paychex	P/R Fee		50.13	202,000.63
11/21/2018	1745	DCSI, Inc	Service Call & Repair		178.99	201,821.64
11/21/2018	1746	Duke Energy	Electricity		10,961.25	190,860.39
11/21/2018	1747	Straley Robin Vericker	Legal Services 10/15/18		1,036.20	189,824.19
11/23/2018	1748	American Ecosystems	Lake & Pond Maint.		1,900.00	187,924.19
11/23/2018	1749	Bright House Networks	11/12-12/11 - Internet/Phone		336.66	187,587.53
11/23/2018	1750	Carlos Belen	10/7 - Patrol		240.00	187,347.53
11/23/2018	1751	Dennis Hobbs	Admin Fee - October		280.00	187,067.53
11/23/2018	1752	Mike Fasano, Pasco County Tax Collector	Tax - Stormwater		1,751.04	185,316.49
11/23/2018	1753	Pasco County Utilities Services Branch	Water		709.18	184,607.31
11/23/2018	1754	Poolsure	Pool Maintenance		540.97	184,066.34
11/23/2018	1755	TCASS	Security - 10/6,20,21,27		960.00	183,106.34
11/23/2018	1756	William McLaughlin	Security - 10/147,28		480.00	182,626.34
11/23/2018	1757	Yellowstone Landscape Professionals	Landscape Maint - October		12,019.25	170,607.09
11/23/2018	ACH112318	Cecilio A. Thomas Jr.	BOS Mtg - 11/19/18		200.00	170,407.09

BALLANTRAE CDD

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Date	Ref #	Vendor Name	Memo	Deposits	Disbursements	HB Acct Balance
11/23/2018	ACH112318	Christopher Milano	BOS Mtg - 11/19/18		200.00	170,207.09
11/23/2018	ACH112318	Dustin J Smith	11/5-11/18/18 - P/R		878.56	169,328.53
11/23/2018	ACH112318	Gary L. Kubler	11/5-11/18/18 - P/R		1,168.46	168,160.07
11/23/2018	ACH112318	James Plateau	BOS Mtg - 11/19/18		200.00	167,960.07
11/23/2018	ACH112318	Paychex	11/5-11/18/18 - P/R		560.22	167,399.85
11/23/2018	ACH112318	Richard Levy	BOS Mtg - 11/19/18		200.00	167,199.85
11/23/2018	ACH112318	Stephen Bobick	BOS Mtg - 11/19/18		200.00	166,999.85
11/28/2018	1758	Egis Insurance	Voided check		0.00	166,999.85
11/28/2018	1759	Genesis Land Maintenance	Cut back Deposit (25%)		24,249.25	142,750.60
11/30/2018	1760	DCSI, Inc	Service Call & Repair		105.00	142,645.60
11/30/2018	1761	Yellowstone Landscape Professionals	Landscape Maint - November		17,161.08	125,484.52
11/30/2018		Pasco County Tax Collector	Deposit	76,938.44		202,422.96
11/30/2018		EOM Balance Hancock Bank		86,631.95	88,720.99	202,422.96
12/03/2018	1762	Straley Robin Vericker	Legal Services 11/15/18		350.00	202,072.96
12/03/2018		Pasco County Tax Collector	Deposit	45,045.60		247,118.56
12/04/2018	1763	DPFG MANAGEMENT & CONSULTING, LLC	DCC Mgmt - December		4,433.00	242,685.56
12/04/2018	1764	Suncoast Rust Control, Inc	Rust Prevention - November		865.00	241,820.56
12/04/2018	1765	Tropicare Termite and Pest Control	Pest Control - October		40.00	241,780.56
12/04/2018	ACH120418	Paychex	P/R Fee		46.39	241,734.17
12/05/2018	1766	Express Press	News Letter - August - November		1,818.28	239,915.89
12/07/2018	1767	Florida Dept of Revenue	3rd Quarter 2018 Sales Tax		54.25	239,861.64
12/07/2018	2000448	Dustin J Smith	11/19-12/02/18 - P/R		1,309.44	238,552.20
12/07/2018	2000447	Gary L. Kubler	11/19-12/02 - P/R		1,568.61	236,983.59
12/07/2018	ACH120718	Paychex	11/19-12/02/18 - P/R		782.23	236,201.36
12/10/2018	1768	Duke Energy	Electricity		11,436.80	224,764.56
12/10/2018	1769	Illuminations Holiday Lighting	Holiday Lighting Final		9,025.00	215,739.56
12/10/2018	1770	Innovative Employer Solutions	Background check/drug screen Dustin Smith		65.00	215,674.56
12/10/2018	1771	Vertex Water Features	Fountain Repair - Light timer bad		188.17	215,486.39
12/10/2018		Deposit	Rental Income	822.00		216,308.39
12/10/2018	ACH121018	Paychex	P/R Fee		43.24	216,265.15
12/14/2018	2000453	Cecilio A. Thomas Jr.	BOS Mtg - 12/3/18		200.00	216,065.15
12/14/2018	2000452	Christopher Milano	BOS Mtg - 12/3/18		200.00	215,865.15
12/14/2018	2000450	James Plateau	BOS Mtg - 12/3/18		200.00	215,665.15
12/14/2018	ACH121418	Paychex	12/3-12/3 - P/R		600.00	215,065.15
12/14/2018	2000451	Richard Levy	BOS Mtg - 12/3/18		200.00	214,865.15
12/14/2018	2000449	Stephen Bobick	BOS Mtg - 12/3/18		200.00	214,665.15
12/14/2018		Pasco County Tax Collector	Deposit	1,102,741.90		1,317,407.05
12/17/2018	2000455	Dustin J Smith	12/17/18 - P/R		866.21	1,316,540.84
12/17/2018	2000454	Gary L. Kubler	12/17/18 - P/R		1,629.60	1,314,911.24
12/17/2018	ACH12172018	Paychex	12/17/18 - P/R		740.69	1,314,170.55
12/17/2018	ACH121718	Paychex	P/R Fee		46.40	1,314,124.15
12/21/2018	2000456	Gary L. Kubler	12/3-12/16 - P/R		1,168.46	1,312,955.69
12/21/2018	ACH122118	Paychex	12/3-12/16/18 - P/R		338.64	1,312,617.05
12/23/2018	1772	American Ecosystems, Inc.	Lake & Pond Maint - January		1,900.00	1,310,717.05
12/23/2018	1773	Bright House Networks	12/12-1/11/19 - Internet/Phone		336.45	1,310,380.60
12/23/2018	1774	DCSI, Inc	Service Call & Repair - BBall court gate		105.00	1,310,275.60
12/23/2018	1775	Poolsure	Pool Maint. Nov/Dec VOID		0.00	1,310,275.60
12/23/2018	1776	Straley Robin Vericker	Legal Services 12/15/18		425.00	1,309,850.60
12/23/2018	1777	Suncoast Rust Control, Inc	Rust Prevention - December		865.00	1,308,985.60
12/23/2018	1778	Tampa Print Services, inc	Letters/envelopes/postage - CDD		273.06	1,308,712.54
12/23/2018	1779	Yellowstone Landscape Professionals	Irrigation Repairs		315.32	1,308,397.22
12/24/2018	2000457	Dustin J Smith	12/24/18 - P/R		878.55	1,307,518.67
12/24/2018	ACH122418	Paychex	12/3-12/16/18 - P/R DS		218.89	1,307,299.78
12/24/2018	ACH122418.	Paychex	P/R Fee		46.40	1,307,253.38
12/27/2018	ACH122718.1	Pasco County Utilities Services Branch	10/24-11/23 - Ayrshire Boulevard		27.45	1,307,225.93
12/27/2018	ACH122718.2	Pasco County Utilities Services Branch	10/24-11/23 - Ballentrae & Mentore		471.76	1,306,754.17
12/27/2018	1780	Gary L. Kubler	August - Petty Cash Reimbursement		35.55	1,306,718.62
12/28/2018	1781	DPFG MANAGEMENT & CONSULTING, LLC	DCC Mgmt - January		4,433.00	1,302,285.62
12/31/2018	1782	DLTD Solutions Inc.	Admin Fee - 11/4,11,17,18,24,25 & 12/2,8,9,15,16		440.00	1,301,845.62
12/31/2018	1783	TCASS	Security - 11/17,18,24 & 12/8,15		1,000.00	1,300,845.62
12/31/2018	1784	Tropicare Termite and Pest Control	Pest Control		80.00	1,300,765.62
12/31/2018	1785	William McLaughlin	Security - 11/4,11,25 & 12/2,9,16		1,200.00	1,299,565.62
12/31/2018	ACH123118	Paychex	P/R Fee		93.70	1,299,471.92
12/31/2018		EOM Balance Hancock Bank		1,148,609.50	51,560.54	1,299,471.92
01/01/2019		Deposit	Clubhouse rentals	800.00		1,300,271.92
01/03/2019		Pasco County Tax Collector	Tax Collection 11/28-12/07	251,877.21		1,552,149.13
01/04/2019	1786	GPS Pools Inc	Pool Repairs		583.97	1,551,565.16
01/04/2019	ACH010419	Paychex	12/17-12/30 - P/R		764.16	1,550,801.00
01/04/2019	2000459	Dustin J Smith	12/17-12/30 - P/R		1,271.86	1,549,529.14
01/04/2019	2000458	Gary L. Kubler	12/17-12/30 - P/R		1,500.50	1,548,028.64
01/07/2019	1787	Yellowstone Landscape Professionals	Landscape Maint - Dec-Jan, Wall Cleaning & Plant Removal		25,727.16	1,522,301.48
01/10/2019		Pasco County Tax Collector	Tax Collections	15,628.52		1,537,930.00
01/11/2019		Pasco County Tax Collector	Tax Collection 12/26-12/31	11,187.19		1,549,117.19
01/14/2019	ACH011419	Paychex	P/R Fee		225.26	1,548,891.93
01/18/2019	ACH011819	Paychex	12/31-1/13 - P/R		582.85	1,548,309.08
01/18/2019	2000466	Cecilio A. Thomas Jr.	BOS Mtg - 1/7/19		200.00	1,548,109.08
01/18/2019	2000464	Christopher Milano	BOS Mtg - 1/7/19		200.00	1,547,909.08
01/18/2019	2000465	Dustin J Smith	12/31-1/13 - P/R		879.62	1,547,029.46
01/18/2019	2000462	Gary L. Kubler	12/31-1/13 - P/R		1,211.46	1,545,818.00
01/18/2019	2000461	James Plateau	BOS Mtg - 1/7/19		200.00	1,545,618.00

BALLANTRAE CDD

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Date	Ref #	Vendor Name	Memo	Deposits	Disbursements	HB Acct Balance
01/18/2019	2000463	Richard Levy	BOS Mtg - 1/7/19		200.00	1,545,418.00
01/18/2019	2000460	Stephen Bobick	BOS Mtg - 1/7/19		200.00	1,545,218.00
01/21/2019	1793	Florida Dept of Revenue	4th Qtr Sales Tax 2018		101.50	1,545,116.50
01/21/2019	1794	American Ecosystems, Inc.	Lake & Pond Maint - Feb		1,900.00	1,543,216.50
01/21/2019	1788	Ballantrae CDD.	Transfer to 8417		5,000.00	1,538,216.50
01/21/2019	1789	Duke Energy	11/28-12/28 - Utilities		11,524.38	1,526,692.12
01/21/2019	1790	Bright House Networks	1/12-2/11/19 - Internet/Phone		336.45	1,526,355.67
01/21/2019	1791	Stantec Consulting Services, Inc.	Engineering Svcs thru 12/28/18		110.00	1,526,245.67
01/24/2019	1796	Poolsure	Pool Maintenance - February		505.58	1,525,740.09
01/28/2019	ACH012819	Pasco County Utilities Services Branch	11/23-12/21 - Ballentrae & Mentore		437.60	1,525,302.49
01/28/2019	ACH012819.2	Pasco County Utilities Services Branch	11/23-12/21 - Ayrshire Boulevard		24.46	1,525,278.03
01/28/2019	1797	American Ecosystems, Inc.	Lake & Pond Maint - November		1,900.00	1,523,378.03
01/28/2019	1798	Ballantrae CDD C/O US Bank	Tax Collection Distribution c/o US Bank		433,722.36	1,089,655.67
01/28/2019	1799	Carlos Belen	Security - 12/1/18		200.00	1,089,455.67
01/28/2019	1800	DCSI, Inc	Install Set up maglock BBall Court Gate, Key Cards		1,538.50	1,087,917.17
01/28/2019	1801	DLTD Solutions Inc.	Admin Fee - 12/1,30 & 1/5,6,12,13,19,20,26,27		400.00	1,087,517.17
01/28/2019	1802	Stephen Glen Dachs	1/6,13,27		600.00	1,086,917.17
01/28/2019	1803	William McLaughlin	Security - 12/30 & 1/5,6,12,19,26		1,200.00	1,085,717.17
01/28/2019	1804	Yellowstone Landscape Professionals	Irrigation Repairs		283.50	1,085,433.67
01/29/2019	ACH012919	Paychex	P/R Fee		63.70	1,085,369.97
01/31/2019	297	Paychex	Kubler & Smith P/R drafter 1/31 - JE reversal on 2/1		2,048.89	1,083,321.08
01/31/2019	EOM Balance Hancock Bank			279,492.92	495,643.76	1,083,321.08
02/01/2019	1805	DPFG MANAGEMENT & CONSULTING, LLC	DCC Mgmt - February		4,433.00	1,078,888.08
02/01/2019	ACH020119	Paychex	1/14-1/27 - P/R		568.15	1,078,319.93
02/01/2019	2000468	Dustin J Smith	1/14-1/27 - P/R		879.61	1,077,440.32
02/01/2019	2000467	Gary L. Kubler	1/14-1/27 - P/R		1,169.28	1,076,271.04
02/01/2019	301	Paychex	Reverse Kubler & Smith P/R drafter 1/31 - JE reversal or	2,048.89		1,078,319.93
02/05/2019	1806	American Ecosystems, Inc.	Lake & Pond Maint - January Wetland buffer Mgmt Additional		1,688.00	1,076,631.93
02/05/2019	1808	Poolsure	Pool Maintenance - November		505.58	1,076,126.35
02/05/2019	1809	Suncoast Rust Control, Inc	Rust Prevention - January		865.00	1,075,261.35
02/05/2019	1810	Yellowstone Landscape Professionals	Park Tree Removal		5,066.67	1,070,194.68
02/06/2019		Deposit	Clubhouse rentals	310.00		1,070,504.68
02/11/2019	1811	American Ecosystems, Inc.	Lake & Pond Maint - February Wetland buffer Mgmt Additional		1,688.00	1,068,816.68
02/11/2019	1812	Duke Energy	Electricity		11,563.22	1,057,253.46
02/11/2019	1813	Tropicare Termite and Pest Control	Pest Control - January		40.00	1,057,213.46
02/11/2019	ACH021119	Paychex	P/R Fee		59.01	1,057,154.45
02/12/2019	ACH021219	Paychex	P/R Fee		63.70	1,057,090.75
02/15/2019	2000473	Cecilio A. Thomas Jr.	BOS Mtg - 2/4/19		200.00	1,056,890.75
02/15/2019	2000472	Christopher Milano	BOS Mtg - 2/4/19		200.00	1,056,690.75
02/15/2019	2000470	James Plateau	BOS Mtg - 2/4/19		200.00	1,056,490.75
02/15/2019	2000471	Richard Levy	BOS Mtg - 2/4/19		200.00	1,056,290.75
02/15/2019	2000469	Stephen Bobick	BOS Mtg - 2/4/19		200.00	1,056,090.75
02/15/2019	ACH021519	Paychex	1/28-2/10 - P/R		776.39	1,055,314.36
02/15/2019	2000475	Dustin J Smith	1/28-2/10 - P/R		1,210.84	1,054,103.52
02/15/2019	2000474	Gary L. Kubler	1/28-2/10 - P/R		1,573.53	1,052,529.99
02/19/2019	1814	Bright House Networks	2/12-3/11/19 - Internet/Phone		336.42	1,052,193.57
02/19/2018	ACH22519	Pasco County Utilities	Water		530.38	1,051,663.19
02/19/2019	1816	Tropicare Termite and Pest Control	Pest Control - February		40.00	1,051,623.19
02/20/2019	1817	Griffin Brothers Civil Construction	Repair of Stormwater Structure		14,000.00	1,037,623.19
02/25/2019		Pasco County Tax Collector	Deposit	17,901.55		1,055,524.74
02/25/2019	1818	Pasco County Utilities Services Branch	Water		530.38	1,054,994.36
02/25/2019	1819	Stantec Consulting Services, Inc.	Engineering Svcs thru 1/25/19		1,075.00	1,053,919.36
02/25/2019	1820	Yellowstone Landscape Professionals	Irrigation, Tree removal		2,593.04	1,051,326.32
02/26/2019	1821	CertaPro Painters	Painting - Rcvd 2/25/19		98,374.00	952,952.32
02/28/2019		Dustin J Smith	2/11-2/24 PR		879.62	952,072.70
02/28/2019		Gary L. Kubler	2/11-2/24 PR		1,155.23	950,917.47
02/28/2019	EOM Balance Hancock Bank			20,260.44	152,664.05	950,917.47
03/01/2019	1822	DPFG MANAGEMENT & CONSULTING, LLC	DCC Mgmt - March		4,433.00	946,484.47
03/01/2019	ACH030119	Paychex	Payroll		621.48	945,862.99
03/04/2019	1824	American Ecosystems, Inc.	Lake & Pond Maint - Mar		3,588.00	942,274.99
03/04/2019	1825	DCSI, Inc	Sevice Call - Access card reader/tennis courts		249.00	942,025.99
03/04/2019	1826	Straley Robin Vericker	Legal Fees		1,587.89	940,438.10
03/04/2019	1828	Yellowstone Landscape Professionals	Landscape Maint. - Mar		13,099.36	927,338.74
03/07/2019	1829	Genesis Land Maintenance	Balance due, conservation cut back		64,737.75	862,600.99
03/07/2019		Ballantrae	Rental Fees	175.00		862,775.99
03/13/2019	NSF Chk 206	Tomas Berrios Gonzalez	NSF check		25.00	862,750.99
03/13/2019	NSF Chk 206	Tomas Berrios Gonzalez	Bank Fee for NSF check		9.00	862,741.99
03/15/2019	2000482	Cecilio A. Thomas Jr.	BOS Mtg - 3/4/19		200.00	862,541.99
03/15/2019	2000480	Christopher Milano	BOS Mtg - 3/4/19		200.00	862,341.99
03/15/2019	2000481	Dustin J Smith	2/24-3/10 - P/R		1,245.88	861,096.11
03/15/2019	2000479	Gary L. Kubler	2/24-3/10 - P/R		1,537.23	859,558.88
03/15/2019	ACH031519.1	Paychex	P/R Fee		63.70	859,495.18
03/15/2019	ACH031519.2	Paychex	2/24-3/10 - P/R & BOS Mtg. 3/4/19		750.91	858,744.27
03/15/2019	2000478	Stephen Bobick	BOS Mtg - 3/4/19		200.00	858,544.27
03/15/2019	1830	Bright House Networks	3/12-4/11/19 - Internet/Phone		348.33	858,195.94
03/15/2019	1831	Duke Energy	Eectricity		11,383.06	846,812.88
03/15/2019	1832	Express Press	News Letter		1,819.54	844,993.34
03/15/2019	1833	Stantec Consulting Services, Inc.	Engineering Svcs thru 2/22/19		706.68	844,286.66
03/15/2019	1834	Suncoast Rust Control, Inc	Rust Prevention - February		865.00	843,421.66
03/15/2019	1835	Tropicare Termite and Pest Control	Pest Control - March		40.00	843,381.66

BALLANTRAE CDD

Check Register FY2019

Date	Ref #	Vendor Name	Memo	Deposits	Disbursements	HB Acct Balance
03/15/2019	1836	Florida Playstructures & Water Features	Stepping Stone		344.23	843,037.43
03/18/2019	2000483	James Flateau	BOS Mtg - 3/4/19		200.00	842,837.43
03/18/2019	2000484	Richard Levy	BOS Mtg - 3/4/19		200.00	842,637.43
03/18/2019	1837	DLTD Solutions Inc.	Admin Fee - 2/3,10,17,24		160.00	842,477.43
03/18/2019	1838	Stephen Glen Dachs	2/3,10,17,24 2019		800.00	841,677.43
03/18/2019	1839	Yellowstone Landscape Professionals	Landscape Maint - March		12,019.25	829,658.18
03/19/2019	1840	Yellowstone Landscape Professionals	Irrigation Repairs		456.80	829,201.38
03/22/2019		Pasco County Tax Collector	Deposit	13,205.90		842,407.28
03/25/2019	1842	Ballantrae CDD C/O US Bank	Tax Collection Distribution c/o US Bank		104,460.57	737,946.71
03/25/2019	1843	DCSI, Inc	Fargo DTC1000 Color Ribbons		79.99	737,866.72
03/26/2019	1844	Fedex Office Print & Ship Center	Paper copies		31.03	737,835.69
03/27/2019	1846	Ballantrae CDD.	Transfer to Park Development		175,000.00	562,835.69
03/27/2019	1847	Fedex Office Print & Ship Center	Paper copies		105.40	562,730.29
03/29/2019	ACH032919	Innovative Employer Solutions	Payroll - 3/11-3/24		313.78	562,416.51
03/29/2019	3	Anthony Vadalabene	3/11-3/24 - Pool Monitor		554.10	561,862.41
03/29/2019	638310DD	Dustin J Smith	3/11-3/24 - P/R		1,015.36	560,847.05
03/29/2019	1	Fred Cornelius	3/11-3/24 - Pool Monitor		320.00	560,527.05
03/29/2019	638309DD	Gary L. Kubler	3/11-3/24 - P/R		1,400.00	559,127.05
03/29/2019	2	Noelle Leite	3/11-3/24 - Pool Monitor		80.00	559,047.05
03/31/2019		EOM Balance Hancock Bank		13,380.90	405,251.32	559,047.05

Over Expenditures

PROPERTY CASUALTY

EXPENDITURES	DATE	VENDOR	INVOICE	AMOUNT	Line Item
Property Casualty	10/23/2018	Egis	8003	3,277	35
TOTAL INSURANCE EXPENDITURES				3,277	

Includes only invoices over \$1,000.00

EXHIBIT 8.

BALLANTRAE CDD



March 2019

SUMMARY

➤ Date of survey March 22nd, 2019

➤ 54 entrance lights: 25

➤ Green paver lights: 24

Straiton: 2

Ayrshire: 3

Breamar: 4

Castleway: 5

Cunningham: 5

Lintower: 3

Clubhouse: 2



























STRAITON



AYRSHIRE



BREAMAR



BREAMAR



CASTLEWAY



CASTLEWAY & CUNNINGHAM



CUNNINGHAM



CUNNINGHAM



LINTOWER



CLUBHOUSE



HIMES **E**LECTRICAL **S**ERVICE, INC.

March 18, 2019

Ballentrae CDD
Attn: Gary
29154 Chapel Park
Wesley Chapel, FL 33543

Phone: 813-526-4714
Email: Ballantrae2@tampabay.rr.com

RE: Entrance lights

Dear Gary,

We are pleased to submit this proposal to provide the labor and material to complete the following at the above listed location:

1. Replace all fixtures at the entrance and exit side of Ballantrae on SR54. This does not include the in-ground lights at the entrance.
2. Replace fixtures at (6) sub-divisions per diagram provided.
3. Replace (8) GFCI receptacles at various locations per diagram provided.
4. Test all for correct operation.

Total for the above proposal is **\$8,797.00**. This quote is good for 30 days.
Amendment: If the lights on the very back wall are deleted and capped off the proposal will be \$526.00 less. New price will be \$8,271.00

NOTE: Work that is not listed on the proposal will be considered additional. All additional work will be billed on a time and material basis and will be added to the proposal and due upon completion.

Please feel free to call if you have any questions or if I can be of further assistance.

Respectfully Submitted,

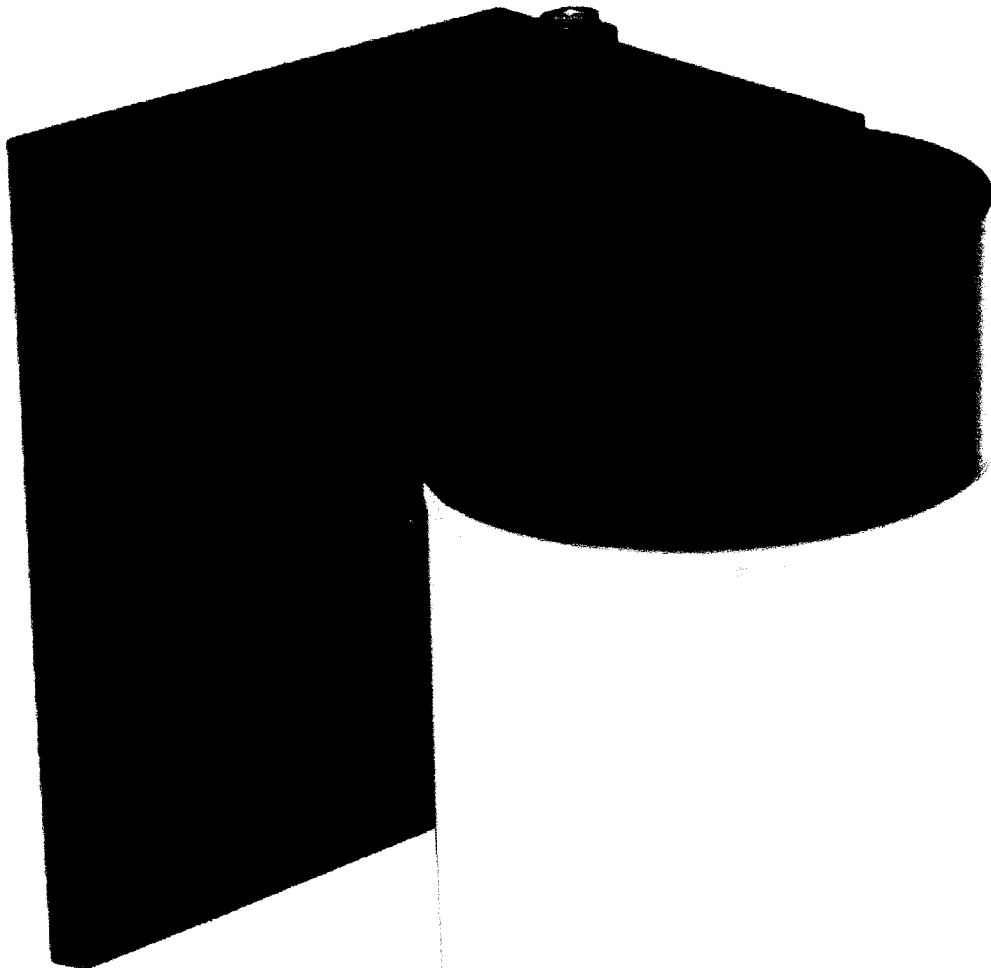
Gavin Furnas

Gavin Furnas
Estimator/Electrician

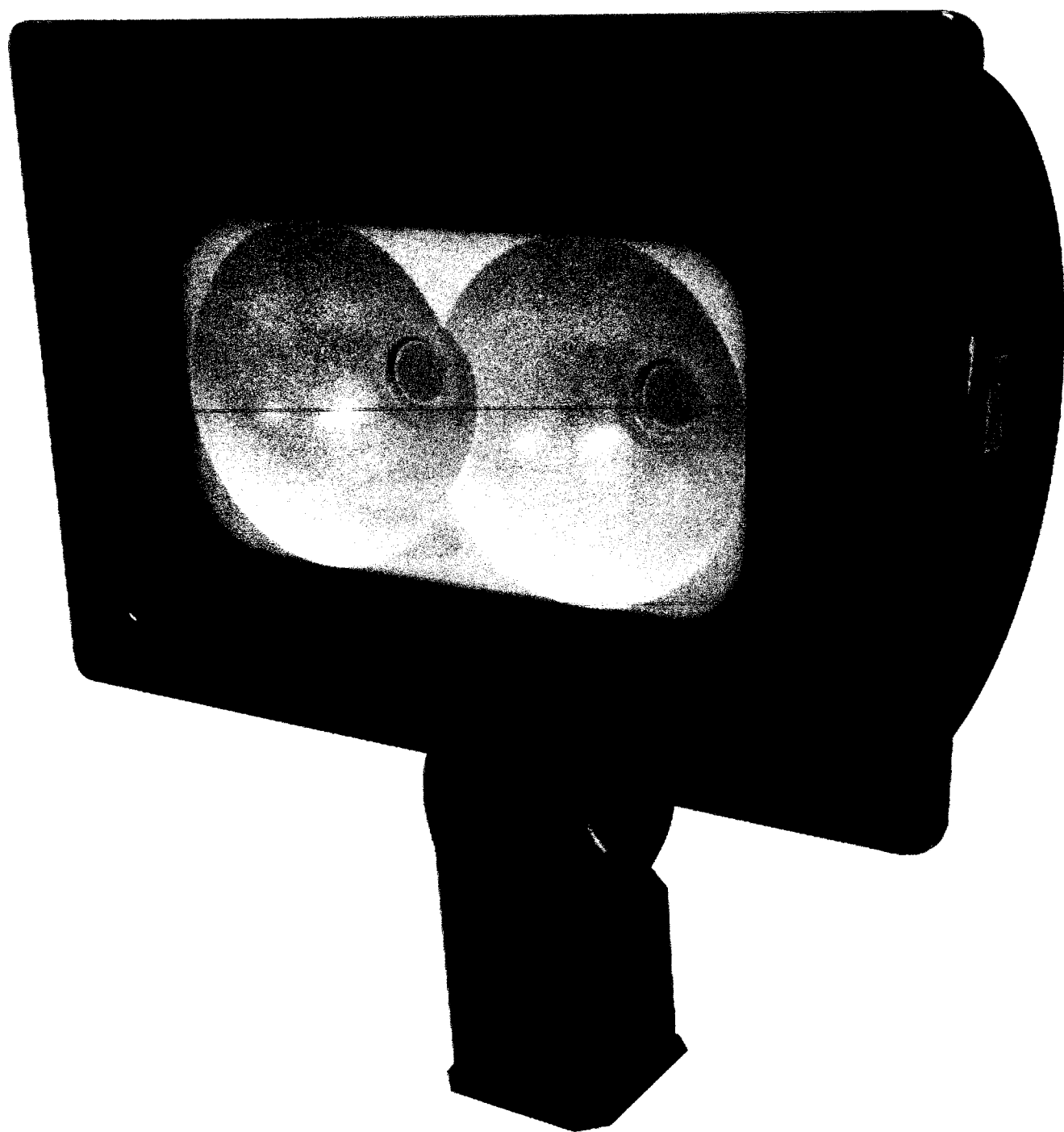
Date: _____

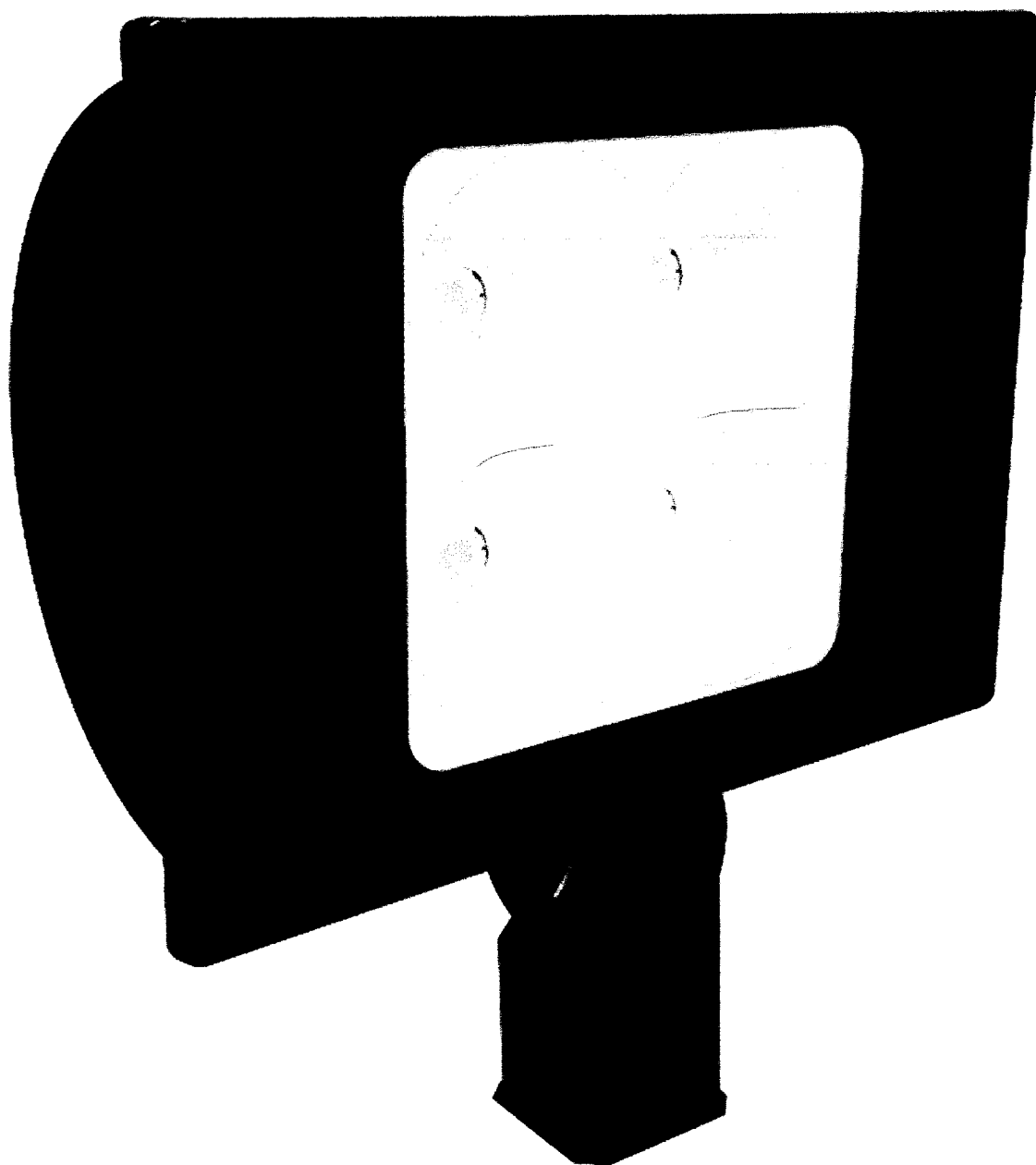
Acknowledged and Accepted by:

Printed Name and Title:

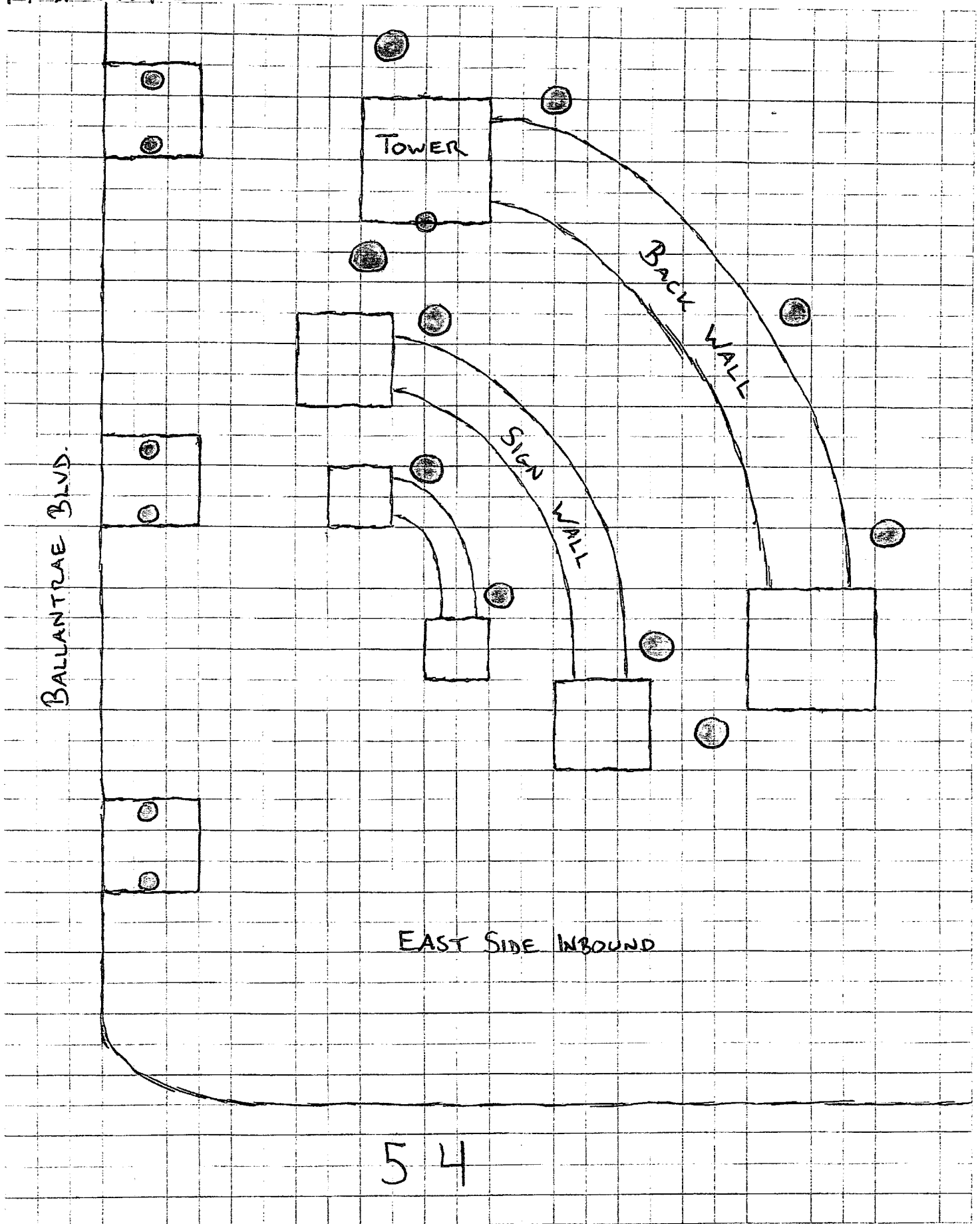








17 LIGHTS



Ezell Electric

4985 72nd Ave N

Pinellas Park, FL 33781

727-686-2327

ezellelectric@gmail.com

www.ezellelectric.com

**ADDRESS**

Gary Kubler

17611 Mentmore Blvd.

Land O Lakes, Florida 34638

ESTIMATE: 1290**DATE** 04/16/2019**EXPIRATION DATE** 05/16/2019**JOB SITE:**

17611 Mentmore Blv Land O Lakes

DATE	DESCRIPTION	QTY	RATE	AMOUNT
04/16/2019	Extend/Raise back wall light boxes up backside of wall to bring indirect lighting closer to trees without seeing the light fixtures.	8	240.00	1,920.00
04/16/2019	Install / change out yard Light fixture on existing electric box location to LED warm white - equivalent lumens as previous lighting.	49	100.00	4,900.00
04/16/2019	Supply -Warm white LED small yard flood light	45	175.00	7,875.00
04/16/2019	Supply - large LED warm white yard light fixture. Main sign wall. Equivalent lumens to existing lighting.	4	350.00	1,400.00
04/16/2019	Supply and Install LED Light bulbs in existing pathway/walkway lights in existing sidewalk area.	24	40.00	960.00

Price includes all materials, labor and permit fees for a complete installation. A determined job deposit amount required for purchase of materials/fixtures unless otherwise provided.

TOTAL**\$17,055.00**

STATE LICENSED AND INSURED #EC13007583

Accepted By

Accepted Date

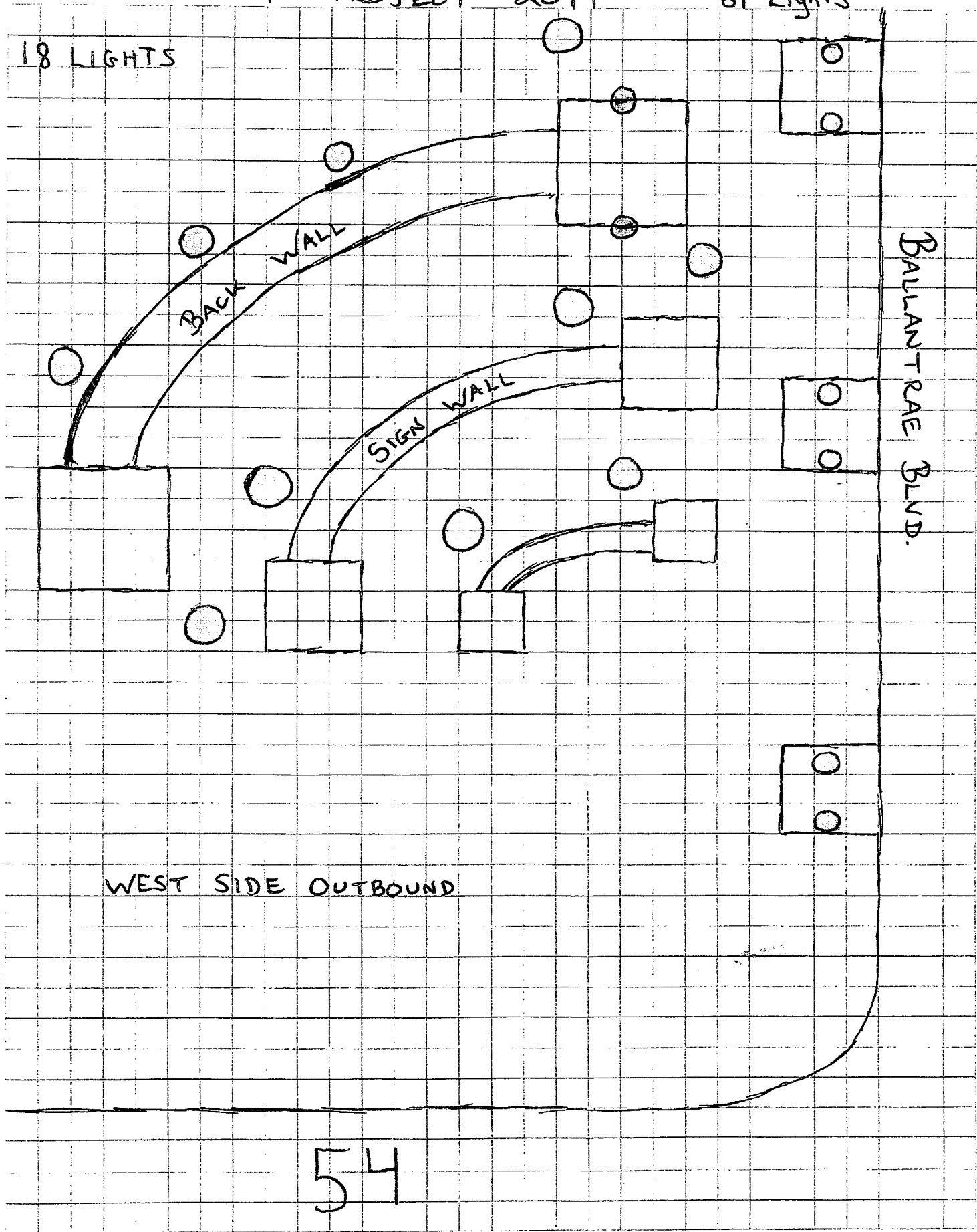
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LANDSCAPE PROJECT 2019

LIGHTING

61 Lights

18 LIGHTS



WEST SIDE OUTBOUND

BALLANTRAE BLVD.

54

EXHIBIT 9.

UTAH STATE UNIVERSITY
WebAIM Services Agreement

THIS AGREEMENT is made effective April 17, 2019 (the “Effective Date”) by and between DPGF, (hereafter referred to as “Customer”), having a place of business at 250 International Parkway, Suite 280, Lake Mary, Florida 32746, and Utah State University (hereinafter “USU”), a public body of the state of Utah, having a place of business at 1415 Old Main Hill, Room 64, Logan, Utah 84322-1415. University and Customer each may be referred to herein as a “Party” or collectively as the “Parties.”

The Services contemplated by this Agreement further the instructional, technical assistance, and/or research objectives of USU in a manner consistent with its status as a non-profit, tax exempt institution of higher education. Because the Services under this agreement are of mutual interest and may produce benefits for both USU and the Customer through inventions, improvements, and/or discoveries, both parties agree as follows:

Section 1. Definitions

- 1.1 “Background Intellectual Property” shall include, without limitation, any inventions, improvements and discoveries including, all computer software, works, material, evaluation methodology, reporting structure, training material, slides, handouts, and data, whether or not protectable by patent, trade secret, or copyright, created by Staff Members prior to the Effective Date.
- 1.2 “Data” means the final accessibility analysis or accessibility report of a URL, web page, or domain evaluated by Staff Members or the Software. Data excludes Background Intellectual Property.
- 1.3 “Confidential Information” includes but is not limited to Data, proprietary technical, marketing, operating, performance, cost, know-how, business and process Confidential Information, software and hardware techniques, including oral presentations, which is disclosed pursuant to this Agreement.
- 1.4 “Services” refer to the work to be accomplished by USU as identified in the Statement of Work in Appendix A (e.g., Statement of Work, Pricing, and Publicity), which is part of and fully incorporated into this Agreement. As part of Services, Customer may submit web pages to be analyzed for accessibility by WAVE.
- 1.5 “Software” means the USU Software, WAVE, which provides accessibility analysis of web pages using the WAVE processing engine.
- 1.6 “Staff Member” shall mean employees, subcontractors, consultants, student assistants and students of USU, who shall perform the Services.

Section 2. Term

USU shall perform the Services from the date this agreement is executed until April 17, 2020 unless modified according to the terms of this Agreement.

Section 3. Payment or Compensation

- 3.1 Payment. Customer agrees to pay USU according to the Pricing outlined in Appendix A.
- 3.2 Invoices. USU will render its invoice(s) to the address shown below on the schedule defined in Pricing (See Appendix A). Any invoice not paid within 45 days of the due date, will be considered delinquent and subject to a one and one-half percent (1.5%) per month fee for each month or fraction thereof, until payment is received.

Billing Address: 250 International Parkway, Suite 280
Lake Mary, FL 32746

Attention: Patricia Comings-Thibault, Senior District Manager

E-mail Address: patricia.comings-thibault@dpfg.com

Payments are to be made to:

UTAH STATE UNIVERSITY
C/O WebAIM (201785)
P.O. Box 410027
Salt Lake City, UT 84141-0027
(Include USU Invoice No. on Remittance)

- 3.3 Failure to Pay. USU reserves the right to discontinue the Services if Customer fails to pay any USU invoice within the time specified. USU shall not be obligated to incur costs in excess of the Pricing outlined in Appendix A and will not incur costs in excess of the Pricing outlined in Appendix A, without Customer's prior written permission.

Section 4. Government Records Access and Management Act (GRAMA)

Customer acknowledges that USU is subject to the Utah Government Records Access and Management Act, Title 63G, Chapter 2, U.C.A. 1953, the Customer understands that if it believes that any records it submits to USU should be considered confidential for business purposes under Section 63G- 2-309, it must attach written notice of that opinion to the record when it first submits it. The Customer understands that USU will not treat any such record as confidential under Section 63G-2-309 absent such written notification. Additionally, Customer agrees that both the State of Utah and USU, nor any of their agents or employees is responsible for disclosure of any record that Customer considers confidential if either the State Records Committee or court orders it released. USU will provide Customer with advance written notice that is at least fifteen (15) business days prior to making any disclosure of any confidential records.

Section 5. Publicity

Each party agrees not to authorize or commission the publication of any promotional materials containing any reference to the other party without the prior written approval of the other party; provided that USU may include CUSTOMER'S name and a brief description of Services in published board of trustees reports; and provided that CUSTOMER may list "WebAIM" in announcements or publications in general reference to the work to be completed under this agreement as outlined in Appendix A. No endorsement, certification, or sponsorship by WebAIM or USU shall be made or implied without prior written approval of USU. The provisions of this Section shall survive termination of the Agreement.

Section 6. Publication

USU reserves the right to publish, or permit to be published by Staff Members, any inventions, improvements, and/or discoveries created as a result of the Services undertaken by USU. USU agrees not to publish Customer's Confidential Information, including Data, as described in Section 7.

Section 7. Confidential Information

- 7.1 Confidential Information. USU has certain information relating to Software, software computer programs, object code, source code, Background Intellectual Property, marketing plans, educational instruction, business plans, customer lists, financial information, product specifications, business practices, or other data ("USU Information"). Customer has certain information relating to Data, financial, statistical, personal, technical or other data and information relating to the Customer's operations ("Customer's Information"). USU has a proprietary interest in USU Information and Customer has a proprietary interest in Customer Information. In the performance of this Agreement, USU and Customer may have access to each other's Confidential Information. The party receiving Confidential Information is the "Recipient," and the party disclosing the Confidential Information is the "Disclosing Party."
- 7.2 Confidentiality. During the Term of this Agreement and after its termination, for whatever reason, the Parties and their respective employees shall maintain the confidentiality of all Confidential Information and not sell, license, publish, display, distribute, disclose or otherwise make available any Confidential Information to a third party nor use such information except as expressly authorized by this Agreement.

- 7.3 Retention of Rights. Unless otherwise specified in writing, all Confidential Information as well as all documents and materials containing any Confidential Information and appropriately marked as Confidential shall remain the property of the Disclosing Party and shall be returned to the Disclosing Party upon request.
- 7.4 Exceptions. Neither party shall have any obligations with respect to Confidential Information which is (i) publicly known or available to the public otherwise than as a consequence of breach of obligations under this Agreement, provided that Confidential Information will not be deemed to be within the public domain merely because individual parts of such Confidential Information are found separately within the public domain, but only if all the material features comprising such Confidential Information are found in combination in the public domain; (ii) is known to Recipient at the time of disclosure of such Confidential Information provided that Recipient promptly notifies the Disclosing Party in writing of this prior knowledge within thirty (30) days of receipt; (iii) is hereafter furnished to Recipient by a third party, as a matter of right and without restriction on disclosure, provided that Recipient promptly notifies the Disclosing Party in writing of this third-party disclosure after receipt thereof; (iv) is made public by the Disclosing Party; (v) is disclosed with the written approval of the Disclosing Party; (vi) is independently developed by an employee of the Recipient without access to the Confidential Information; (vii) is the subject of a legally binding court order compelling disclosure, provided that Recipient must give the Disclosing Party notice of any request for disclosure pursuant to any legal proceeding and Recipient must cooperate with the Disclosing Party in obtaining appropriate protective orders to preserve the confidentiality of the Confidential Information.

Section 8. Ownership Rights

- 8.1 Ownership in Background Intellectual Property. USU owns all the proprietary rights, copyright, trade secret, trademark and other proprietary rights, in and to the Background Intellectual Property.
- 8.2 Ownership in Data. Customer owns all the proprietary rights, copyright, trade secret, trademark and other proprietary rights, in and to the Data.
- 8.3 Ownership in Software. USU owns all the proprietary rights, including patent, copyright, trade secret, trademark and other proprietary rights, in and to the Software and any bug fixes, enhancements, error corrections, updates, upgrades or other modifications, including custom modifications, to the Software, whether made or conceived by USU, Customer or any third party.

Section 9. Indemnity

Customer agrees to and does hereby indemnify, hold harmless, and save from liability Utah State University, Staff, and the Board of Regents of the University System of Utah, including their officers, and employees from and against any and all third-party claims demands and actions arising out of or relating to Customer's use of material or services identified under the project work scope (Appendix A).

Section 10. Disclaimer

USU shall bear no liability for any claim, action, damage or injury on account of Customer's use of any of the results of the services performed by USU hereunder.

Section 11. Termination

- 11.1 Customer Termination. USU or Customer may terminate this Agreement for any reason upon thirty (30) days written notice to USU.
- 11.2 Accrued Costs. Customer shall pay USU any costs which have accrued or been encumbered up to the actual date of termination under this Section and in accordance with the Pricing outlined in Appendix A, and Customer shall not be relieved of the obligation to pay such costs because of termination under this Section.

Section 12. Order of Precedence

Order of Precedence. In the event of any conflict, inconsistency or discrepancy amount, the Agreement and any other documents listed below shall be resolved by giving precedence in the following order:

- (a) This Agreement including the Exhibits hereto.
- (b) Purchase Order issued by Customer. In the event a purchase order is issued under this Agreement and such purchase order contains standardized terms and conditions, the terms and conditions of this Agreement shall supersede and replace all such purchase order standardized terms and conditions.

Section 13. Miscellaneous

- 13.1 No Partnership. USU and Customer shall remain independent and nothing in this Agreement shall be construed to create a partnership, agency or joint venture between the parties. Each party shall be responsible for wages, hours and conditions of employment of its personnel during the term of and under this Agreement.
- 13.2 Governing Law; Waiver of Jury Trial. This Agreement will be governed by the laws of the State of Utah, without regard to conflicts of laws principles. Venue for any lawsuits, claims, or other proceedings between the Parties relating to or arising under the Agreement shall be exclusively in the State of Utah. EACH OF THE PARTIES HEREBY IRREVOCABLY WAIVES ALL RIGHT TO TRIAL BY JURY IN ANY ACTION, PROCEEDING OR COUNTERCLAIM ARISING OUT OF OR RELATED TO THIS AGREEMENT.
- 13.3 Waiver. No waiver by either party of any breach of any provision of this Agreement shall constitute a waiver of any other breach of that provision or any other provision.
- 13.4 Entire Agreement. This Agreement sets forth the entire agreement and understanding between USU and Customer as to the subject matter thereof and merges all prior discussions between them; and neither party shall be bound by any conditions, definitions, warranties, understandings or representations with respect to such subject matter other than is expressly provided in this Agreement. This Agreement may not be modified or altered except in writing by authorized officers of both parties. No provision appearing in any standard form document originated by Customer, including but not limited to any purchase order or confirmation order, shall be applicable, even if signed by both parties, unless the parties also execute a separate instrument expressly modifying this Agreement.

IN WITNESS, the parties have caused this Agreement to be executed by their duly authorized officers the day and year set forth below.

UTAH STATE UNIVERSITY

By: _____

Name: Richard McKinnon

Title: Grant & Contract Officer

Date: _____

Read and Acknowledged by:

By: _____

Name: Jared Smith

Title: Associate Director, WebAIM

Date: _____

CUSTOMER

By: _____

Name: _____

Title: _____

Date: _____

Appendix A – WebAIM Statement of Work and Pricing

Deliverables

Web Site Accessibility Evaluation and Report

WebAIM will conduct an in-depth web accessibility evaluation of the following 18 pages:

1. <http://ballantraecdd.org/index.php>
2. http://ballantraecdd.org/html/contact_us.php
3. http://ballantraecdd.org/html/CDD_ops.php
4. http://ballantraecdd.org/html/board_meetings.php
5. <http://ballantraecdd.org/html/newsletters.php>
6. http://ballantraecdd.org/html/hot_news.php
7. <http://ballantraecdd.org/html/calendar.php>
8. <http://ballantraecdd.org/html/mba.php>
9. <http://ballantraecdd.org/html/Virtual.php>
10. <http://ballantraecdd.org/html/collage.php>
11. <http://ballantraecdd.org/html/Aerial.php>
12. <http://ballantraecdd.org/html/schools.php>
13. <http://ballantraecdd.org/html/faq.php>
14. http://ballantraecdd.org/html/bal_scotland.php
15. <http://ballantraecdd.org/html/partners.php>
16. <http://www.ballantraecdd.org/html/sheriff-detail.php>
17. <http://www.ballantraecdd.org/html/sheriff-history.php>
18. <http://www.ballantraecdd.org/html/search.php?query=maintenance&search=1>

The evaluation will be conducted using both automated tools and manual assistive technology testing. An accessibility report will be generated that will provide an overview of accessibility and compliance issues. The report will include:

- An executive summary of site accessibility with general recommendations for future improvements.
- An overview of compliance with Web Content Accessibility Guidelines (WCAG) 2.1 Level A and AA.
- Documentation of significant accessibility issues and their impact on users with disabilities.
- Details (resources, documentation, code samples, etc.) on how to address each issue identified.
- A severity rating (4 levels of severity) for each issue to give guidance on the impact each issue has on end users and to help prioritize fixes.

The report will be provided within 30 business days of execution of this agreement. Once report recommendations have been implemented, a follow-up, more in-depth evaluation may be needed to identify other compliance issues remaining on the site.

Hourly Technical Assistance

WebAIM will also be available to provide web accessibility consultation and technical assistance. This consultation may include:

- Assistance with policy development
- Evaluation and/or verification of site accessibility in order to provide certification.
- Answering web accessibility related questions.
- Providing technical details on web accessibility implementation.
- Small-scale evaluation, reporting, and guidance on web pages, designs, applications, or functions.

WebAIM will make all attempts to be responsive to technical assistance requests (generally within 2-3 business days), but technical assistance may be limited to no more than 5 hours per week, at WebAIM's discretion. All technical assistance will be provided remotely. WebAIM will provide time estimates upon request for any technical assistance effort requested.

Customer Responsibilities

Customer will provide access to the site and content to be evaluated. Evaluation scope may be limited to only the content that is made available to the evaluation team. Changes to content after the evaluation is initiated or unavailability of content may result in delays beyond the quoted delivery timeframe above, or may result in an incomplete evaluation report being provided.

Customer will request any technical assistance services in writing.

Pricing

The Website Accessibility Evaluation Report will be provided for a fixed price of \$2,850.00. This pricing includes 2 hours of technical assistance after report delivery.

Hourly technical assistance services beyond the hours provided (as noted above) will be provided at request of Customer and as outlined above at a rate of \$190/hour, billed to the nearest ½ hour.

Within 30 days of the conclusion of this agreement, after 30 days of inactivity, or after every 30 days of engagement, WebAIM will provide an invoice for any outstanding balance. All payments must be made payable to Utah State University as outlined in this agreement.

About WebAIM

WebAIM is a leading provider of web accessibility services and training. As a non-profit entity at Utah State University, we have been working in the web accessibility field since 1999 and have provided training for over 150 government agencies, universities, businesses, and organizations including the U.S. Social Security Administration, state government for Nebraska, Oklahoma, and Utah, and over 100 colleges and universities around the world. WebAIM also provides web accessibility consulting, technical assistance, evaluation, and reporting services.

Federal TIN#: 87-6000528 (Utah State University)

EXHIBIT 10.

-----Original Message-----

From: Dwayne Anderson <danderson@venturesin.com>

Sent: Wednesday, April 17, 2019 2:01 PM

To: Patricia Comings-Thibault <patricia.comings-thibault@dpfg.com>

Subject: RE: Skinny site pages & Ballantrae

I'll complete the setup to their satisfaction and the setup fee will be \$320. The monthly application hosting fee is the standard \$80.00 a month.

Dwayne Anderson

Consultant

VenturesIn.com, Inc.

9560 W Linebaugh Ave

Tampa FL 33626

Ph. (813) 999-4499 | Mbl. (813) 205-0054 danderson@venturesin.com | <http://www.venturesin.com>

EXHIBIT 11.



Fri 4/5/2019 1:11 PM

Vivek K. Babbar <VBabbar@srvlegal.com>

RE: Ballantrae CDD

To Lore Yeira

Cc Patricia Comings-Thibault

You replied to this message on 4/10/2019 12:56 PM.

This message is part of a tracked conversation. [Click here to find all related messages or to open the original flagged message.](#)

Thanks for following up.

1. If music will be played, we'll need to ensure the proper licenses are obtained and the CDD is protected from any copyright claims.
2. Does she have insurance? If so, can she name the CDD as an additional insured? If not, then just need to confirm with our insurance that the CDD is covered.

Just becomes a Board decision at that point.

Vivek

Vivek K. Babbar

Attorney at Law

Straley Robin Vericker

1510 W. Cleveland Street

Tampa, FL 33606

Direct: 813.321.4107

Main: 813.223.9400

Fax: 813.223.5043

vbabbar@srvlegal.com

www.srvlegal.com



Mon 4/15/2019 9:37 AM

Vivek K. Babbar <VBabbar@srvlegal.com>

RE: Ballantrae CDD

To Lore Yeira

You replied to this message on 4/15/2019 11:03 AM.

This message is part of a tracked conversation. [Click here to find all related messages or to open the original flagged message.](#)

Hi Lore,

Unfortunately, yes. The Copyright laws do not provide an exemption for free classes. With respect to the insurance that is up to the Board. I can't speak for the other CDDs. The risk may be small, but there is still a risk. At some point it just becomes a Board decision with respect to the benefit to the community and the potential risks. Thanks,

Vivek

Vivek K. Babbar

Straley Robin Vericker

EXHIBIT 12.

GK's

BALLANTRAE COMMUNITY DEVELOPMENT DISTRICT

Authorization Form for Visitor's Use of Photo ID Swipe Card

This Ballantrae Community Development District ("District") form authorizes adult resident households who already have a photo ID swipe card for access to the District's amenities to register any guest who is temporarily visiting and residing with them (the "Visitor") and enable the Visitor to use the resident's photo ID swipe card to access all District amenities, independently of the resident, for a period no longer than 14 consecutive days pursuant to the District's established rules and policies. A resident household may use this form twice in any calendar year. If a resident household desires to authorize any Visitor more than twice in any calendar year, they may make a request to the District's Board of Supervisors and the Board of Supervisors, in their discretion, may consider and permit additional periods of Visitor authorization. The resident and Visitor must be present together at the clubhouse before the District's staff reviews and signs this form. The resident and Visitor must have in hand the resident's own photo ID swipe card and a valid photo ID of the Visitor. The original of this form will be kept on file with the District and a copy of this form will be provided to the Visitor. The Visitor will need to bring the photo ID swipe card of the resident named in this letter, a copy of this letter, and a valid photo ID anytime they use the District's amenities pursuant to this form.

Print Name of Resident

Resident Address

Print Name of Visitor

I hereby certify that I am a resident of the District and possess my own adult photo ID swipe card issued by the District. Identified above is name of my guest who is visiting my household. We are hereby requesting that the Visitor be authorized to use my photo ID swipe card to access all District amenities pursuant to all the rules or policies of the District. After the 14 days have expired, we understand we will need to submit a new form to the District for up to another 14 consecutive days. If our household has already used this form twice in any calendar year, then we understand that that we will need to make a request to the District's Board of Supervisors for any additional periods of Visitor authorization.

Our signatures below warrant that we understand and acknowledge that we will be responsible for any actions or damages resulting from this authorization, that we have read and will comply with the all rules and policies of the District, and agree this authorization and the resident's or their household's photo ID swipe card can be revoked or suspended at the District's discretion.

(Signature of Resident)

(Signature of Visitor)

This section reserved for District staff:

Date Issued: _____

Expiration Date: _____

Staff Signature: _____

EXHIBIT 13.

BALLANTRAE CDD - STATEMENT 1
FY 2020 PROPOSED BUDGET
GENERAL FUND (O&M)

	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED	FY 2019 YTD - MAR	FY 2020 PROPOSED	VARIANCE 2019-2020
O&M REVENUES:									
LANDOWNER ASSESSMENTS (NET)	\$ 914,879	\$ 912,049	\$ 1,031,399	\$ 1,028,461	\$ 1,027,603	\$ 1,024,660	\$ 1,001,386	\$ 1,024,660	\$ -
EXCESS FEES CARRYFORWARD PREVIOUS YEARS	-	-	2,791	1,822	-	2,812	-	2,812	-
CARRYOVER FROM PREVIOUS YEARS (FUND BALANCE FORWARD)	-	-	-	-	-	249,323	-	-	(249,323)
OTHER INCOME	7,912	7,411	9,272	10,042	4,647	-	6,329	-	-
TRANSFER IN FROM RESERVE FUND	-	-	-	-	-	200,458	-	-	(200,458)
O&M TOTAL REVENUES:	922,791	919,460	1,043,462	1,040,325	1,032,250	1,477,253	1,007,715	1,027,472	(449,781)
O&M ADMINISTRATIVE EXPENDITURES:									
BOARD OF SUPERVISORS									
SUPERVISOR STIPENDS	10,675	11,600	15,000	10,400	14,000	14,000	6,400	14,000	-
NEWSLETTER - PRINT & MAILING	965	1,291	1,612	3,618	6,840	10,000	3,924	10,000	-
WEBSITE SERVER & NAME	-	-	168	686	179	880	180	880	-
PUBLIC OFFICIALS LIABILITY INSURANCE	5,369	2,500	2,658	2,500	2,500	3,300	2,500	2,625	(675)
MANAGEMENT SERVICES									
ADMINISTRATIVE SERVICES	5,000	5,000	2,938	-	-	-	-	-	-
DISTRICT MANAGEMENT	30,000	30,000	34,908	43,950	53,196	53,200	26,598	53,200	-
FINANCIAL CONSULTING SERVICES	5,000	5,000	10,121	-	-	-	-	-	-
ACCOUNTING SERVICES	15,000	15,000	5,439	-	-	-	-	-	-
ENGINEERING & LEGAL SERVICES									
DISTRICT ENGINEER	29,985	11,637	15,949	14,775	1,400	18,000	1,892	18,000	-
DISTRICT COUNSEL	16,220	15,745	37,433	12,113	12,539	17,300	3,609	17,300	-
ADMINISTRATIVE: OTHER									
ANNUAL FINANCIAL AUDIT	3,200	3,400	3,600	3,500	4,455	3,700	-	3,700	-
DISCLOSURE REPORT	1,100	1,000	-	-	-	1,000	-	1,000	-
TRUSTEES FEES	3,771	2,200	3,771	3,771	3,771	3,772	-	3,772	-
PROPERTY APPRAISER FEE	150	150	150	150	150	150	-	150	-
LEGAL ADVERTISING	1,133	953	2,033	645	476	750	124	750	-
ARBITRAGE REBATE CALCULATION	650	650	650	-	1,750	650	-	650	-
DUES, LICENSES AND FEES	1,088	1,057	225	609	648	1,200	184	1,200	-
COMPLIANCE WITH ADA	-	-	-	-	-	-	-	2,480	2,480
ADMINISTRATIVE CONTINGENCY	-	-	685	-	1,072	5,000	1,682	5,000	-
O&M ADMINISTRATIVE TOTAL:	129,306	107,183	137,340	96,717	102,976	132,902	47,093	134,707	1,805
INSURANCE									
GERNERAL LIABILITY	6,856	5,724	5,000	10,449	3,388	3,177	3,414	3,032	(145)
PROPERTY CASUALTY	4,188	5,354	3,519	-	8,826	9,709	12,986	14,188	4,479
INSURANCE TOTAL	11,044	11,078	8,519	10,449	12,214	12,886	16,400	17,220	4,334
UTILITY SERVICES									
ELECTRIC UTILITY SERVICES	20,920	20,221	20,651	22,580	20,712	23,000	10,840	23,000	-
ELECTRIC UTILITY - RECREATION FACILITIES	14,543	14,591	12,302	10,345	11,836	15,500	6,335	15,500	-
ELECTRIC STREET LIGHTING	102,180	102,449	100,576	99,289	102,389	103,500	51,060	103,500	-
UTILITY - WATER - CLUBHOUSE & POOLS	7,484	8,610	13,527	12,947	8,552	14,000	2,689	14,000	-
STORMWATER ASSESSMENT	911	866	1,105	1,128	1,751	2,200	1,751	2,200	-
UTILITY SERVICES SUBTOTAL	146,038	146,737	148,161	146,289	145,240	158,200	72,675	158,200	-
LAKES/PONDS & LANDSCAPE									
LAKES/PONDS: CONTRACTS									
AQUATIC CONTRACT	22,800	22,800	22,800	22,800	22,800	22,800	11,400	22,800	-
WETLAND BUFFER SPRAY CONTRACT	-	-	-	-	-	-	-	14,400	14,400
LAKES/PONDS: OTHER									
FOUNTAIN REPAIRS & MAINTNANCE	-	7,591	905	1,249	7,290	3,000	658	3,000	-
MITIGATION AREAS: MONITOR & MAINTAIN	1,570	-	-	-	-	1,500	-	1,500	-
LAKE/POND REPAIRS	8,850	2,400	15,150	-	8,543	10,000	73	10,000	-
INSTALL/REPLACE AQUATIC PLANTS	-	-	4,750	-	7,805	5,000	-	5,000	-
LANDSCAPING: CONTRACTS									
LANDSCAPE MAINTENANCE CONTRACT	247,385	174,507	154,246	149,856	144,231	144,240	72,116	144,240	-
LANDSCAPE - SECONDARY CONTRACTS	-	-	-	-	-	31,212	-	31,212	-
LANDSCAPE OVERSIGHT/MANAGEMENT	6,000	6,000	-	-	-	-	-	-	-
LANDSCAPING: OTHER									
IRRIGATION REPAIRS AND MAINTENANCE	9,313	12,897	9,493	14,424	10,466	14,000	7,643	14,000	-
REPLACE PLANTS, MULCH & TREES	15,395	25,946	24,567	33,955	48,272	36,500	18,731	36,500	-
SOD & SEED REPLACEMENT	-	400	1,259	1,540	7,784	10,000	-	10,000	-
LANDSCAPE ENHANCEMENT	-	-	12,305	-	6,310	-	-	-	-
EXTRA MOWINGS DURING RAINY SEASON	-	-	-	-	-	5,000	-	5,000	-
RUST PREVENTION FOR IRRIGATION SYSTEM	9,600	10,400	10,185	10,380	10,380	10,380	4,325	10,380	-
FIELD MISCELLANEOUS (INCLUSIVE OF TRAPPER)	-	-	2,441	13,568	1,560	13,000	-	13,000	-
LAKES/PONDS & LANDSCAPE TOTAL	320,913	262,941	258,101	247,772	275,441	306,632	114,946	321,032	14,400
STREETS, SIDEWALKS, MAINTENANCE & OPERATIONS									
STREETS & SIDEWALKS									
ENTRY & WALLS MAINTENANCE	-	350	-	2,118	-	2,000	944	2,000	-
STREET/DECORATIVE LIGHT MAINTENANCE	-	-	-	-	-	1,000	-	1,000	-
SIDEWALK REPAIR & MAINTENANCE	2,600	-	-	-	1,463	1,500	-	1,500	-
MAINTENANCE STAFF									
EMPLOYEE - SALARIES	55,555	70,289	73,503	72,535	78,849	79,480	35,538	81,373	1,893
EMPLOYEE - P/R TAXES	4,437	5,938	6,898	6,343	6,272	6,833	3,007	6,978	-
EMPLOYEE - WORKERS COMP	3,612	3,243	3,300	4,959	610	3,960	3,052	3,325	(635)
PAYROLL PROCESSING FEES	-	-	820	1,505	1,534	1,900	1,196	1,900	-
EMPLOYEE- HEALTH & PHONE STIPENDS	4,800	10,000	7,200	7,052	8,000	9,600	-	9,600	-
MILEAGE	1,267	847	580	556	519	1,100	177	1,100	-
STREETS, SIDEWALKS, MAINTENANCE & OPERATIONS	72,271	90,667	94,101	95,068	97,247	107,373	43,914	108,776	1,258

BALLANTRAE CDD - STATEMENT 1
FY 2020 PROPOSED BUDGET
GENERAL FUND (O&M)

	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED	FY 2019 YTD - MAR	FY 2020 PROPOSED	VARIANCE 2019-2020
84 CLUBHOUSE & SAFETY & SECURITY									
85 CLUBHOUSE & MISCELLANEOUS									
86 PARK/FIELD REPAIRS	-	2,094	3,365	362	12,657	2,000	-	7,200	5,200
87 CLUBHOUSE FACILITY MAINTENANCE	9,598	6,969	2,256	4,672	3,066	9,000	1,491	9,000	-
88 CLUBHOUSE TELEPHONE/INTERNET/FAX	3,816	3,933	4,028	3,908	4,026	4,200	2,153	4,200	-
89 MISCELLANEOUS SUPPLIES (INCLUSIVE OF DEBIT CARD)	3,419	2,153	1,031	5,854	1,857	3,500	658	3,500	-
90 POOL/FOUNTAIN/SPALSH PAD MAINTENANCE	10,067	10,169	8,163	19,325	10,836	10,000	3,962	10,000	-
91 POOL PERMITS	-	-	705	705	705	750	-	750	-
92 SEASONAL LIGHTING	8,000	9,000	26,200	10,700	19,077	20,000	18,238	20,000	-
93 PEST CONTROL	-	-	755	955	955	520	240	520	-
94 CLUBHOUSE EXTERIOR FURNISHINGS	-	-	-	3,255	-	-	-	-	-
95 CLUBHOUSE CLEANING	-	-	-	66	-	-	-	-	-
96 CLUBHOUSE MISCELLANEOUS	6,877	10,712	7,297	635	9,795	7,500	734	7,500	-
97 SAFETY & SECURITY									
98 PART-TIME LAW ENFORCEMENT DETAILS	38,590	35,760	41,960	35,120	42,350	50,000	7,960	50,000	-
99 SALARY FOR SUMMER MONITOR AT BOTH POOLS	14,978	13,420	16,911	19,741	19,581	23,500	1,487	23,500	-
100 EMPLOYEE P/R TAXES	1,215	1,128	1,388	1,882	1,895	2,000	-	2,000	-
101 EMPLOYEE WORKER'S COMP	1,226	1,030	1,111	-	-	1,300	-	1,300	-
102 VIDEO SURVEILLANCE	95	-	185	-	175	-	-	-	-
103 SECURITY - OTHER (GATE SERVICE)	-	-	3,974	2,497	4,096	1,000	2,203	1,000	-
104 CLUBHOUSE & SAFETY & SECURITY	97,881	96,368	119,329	109,677	131,071	135,270	39,126	140,470	5,200
105									
106 O&M CONTINGENCY & CAPITAL PROJECTS									
107 O&M CONTINGENCY	25,318	6,618	13,997	-	29,078	44,257	-	42,053	(2,204)
108 ENTRANCES & OTHER PLANT REPLACEMENT	-	-	-	-	-	156,192	8,878	-	(156,192)
109 WALL & STRUCTURE PAINTING	-	-	-	-	-	95,624	98,374	-	(95,624)
110 INVASIVE & UNDESIRABLE PLANT REMOVAL	-	-	-	-	-	86,317	86,317	-	(86,317)
111 O&M CONTINGENCY TOTAL	25,318	6,618	13,997	-	29,078	382,390	193,569	42,053	(340,337)
112									
113 TOTAL EXPENDITURES BEFORE OTHER FINANCING SOURCES (USES)	802,771	721,592	779,548	705,972	793,267	1,235,653	527,723	922,458	(313,195)
114									
115 EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPEND.	120,020	197,868	263,914	334,353	238,983	241,600	479,992	105,014	(136,586)
116									
117 OTHER FINANCING SOURCES AND (USES)									
118 RESERVES TRANSFERS OUT-OTHER FINANCING USES									
119 EMERGENCY RESERVE	100,000	25,000	-	-	-	20,000	-	20,000	-
120 ASSET RESERVE	69,458	50,000	-	50,000	41,878	46,600	-	47,500	900
121 BILL PAYMENT RESERVE	100,000	-	-	-	-	-	-	-	-
122 PARK DEVELOPMENT RESERVE	110,150	110,150	175,000	140,150	175,000	175,000	175,000	37,514	(137,486)
123 TOTAL OTHER FINANCING SOURCES AND (USES)	379,608	185,150	175,000	190,150	216,878	241,600	175,000	105,014	(136,586)
124									
125 O&M TOTAL EXPENDITURES	1,959,832	1,621,716	954,548	896,122	1,010,145	1,477,253	702,723	1,027,472	(449,781)
126									
127 NET CHANGE IN FUND BALANCE	(259,588)	12,718	88,914	144,203	22,105	-	304,992	(0)	(0)
128 BEGINNING FUND BALANCE GENERAL FUND					228,151	250,256	-	933	
129 LESS FUND BALANCE FORWARD		8			-	(249,323)	-	-	
130 ENDING FUND BALANCE - GENERAL FUND					250,256	933		933	
131 ENDING FUND BALANCE - RESERVE FUND (Stmt 2)					1,564,224	-		1,710,380	
132 TOTAL FUND BALANCE - GENERAL & RESERVE FUNDS					\$ 1,814,480	\$ 933		\$ 1,711,315	
133 AUDITED FUND BALANCE									

BALLANTRAE CDD - STATEMENT 2

FY 2020 PROPOSED BUDGET

RESERVES

	FY 2019 AMENDED	FY 2020 PROPOSED	FY 2019 to FY 2020 VARIANCE
1 REVENUES:			
2 INTEREST REVENUE			
3 PARK DEVELOPMENT	\$ -	\$ -	\$ -
4 ASSET RESERVE	-	-	-
5 EMERGENCY RESERVE	-	-	-
6 BILL PAYMENT RESERVE	-	-	-
7 INTEREST - PRIOR DM	-	-	-
8 TOTAL REVENUE	-	-	-
9			
10 RESERVES EXPENDITURES:			
11 ASSET RESERVE	-	-	-
12 PARK DEVELOPMENT RESERVE	-	-	-
13 PROJECTS	-	-	-
14 TOTAL RESERVE EXPENDITURES	-	-	-
15			
16 EXCESS OF REVENUE OVER(UNDER)EXPENDITURES	-	-	
17			
18 OTHER FINANCING SOURCES SOURCES (USES)			
19 TRANSFER IN - PARK DEVELOPMENT	175,000	37,514	(137,486)
20 TRANSFER IN (OUT)- ASSET RESERVE	(8,604)	47,500	56,104
21 TRANSFER IN (OUT) - EMERGENCY RESERVE	(125,254)	20,000	145,254
22 TOTAL OTHER FINANCING SOURCES SOURCES (USES)	41,142	105,014	63,872
23			
24 NET CHANGE IN FUND BALANCE	41,142	105,014	63,872
25 FUND BALANCE BEGINNING	1,564,224	-	1,564,224
26 FUND BALANCE ENDING	1,605,366	105,014	1,628,096
27			

	FY 2017	FY 2018 Adopted	Total FY 2018 (includes interest)	FY 2019 ADOPTED	FY 2019 PROPOSED AMENDED	FY 2019 ADOPTED AMENDED	FY 2020 PROPOSED
28 RESERVE BALANCE SUMMARY							
29 PARK DEVELOPMENT	610,035	175,000	787,486	175,000	\$ -	962,486	1,000,000
30 ASSET RESERVE	354,676	41,878	397,872	46,600	(55,204)	389,268	436,768
31 EMERGENCY RESERVE	226,864	-	227,660	20,000	(145,254)	102,406	122,406
32 BILL PAYMENT RESERVE	150,678	-	151,206	-	-	151,206	151,206
33	1,342,253	216,878	1,564,224	241,600	(200,458)	1,605,366	1,710,380
34							

FINANCIAL STATEMENT CATEGORY	VENDOR	ANNUAL AMOUNT OF CONTRACT	COMMENTS/SCOPE OF SERVICE
O&M ADMINISTRATIVE EXPENDITURES:			
BOARD OF SUPERVISORS			
Supervisor Stipends		\$ 14,000.00	Assumes 5 supervisor to be paid for 14 meetings (workshops, etc.) - \$200 per meeting
Newsletter	Express Press	\$ 10,000.00	Newsletter - printing and mailing cost
Website Server & Name	Steve White & Google Office	\$ 880.00	Google services is \$60 per month + \$160 website services
Public officials liability Insurance	Stahl Insurance	\$ 2,625.00	Pursuant to agent confirmation
MANAGEMENT SERVICES			
Administrative Services	Not applicable	\$ -	No longer utilized
District Management	DPFG - Three Year Contract	\$ 53,200.00	Expires 4/3/2020
Financial Consulting Services	Not applicable	\$ -	No longer utilized
Accounting Services	Not applicable	\$ -	No longer utilized
ENGINEERING & LEGAL SERVICES			
District Engineer	Stantec-Tonja Stewart	\$ 18,000.00	Pursuant to contract and based on need
District Counsel	Strayley & Robin	\$ 17,300.00	
ADMINISTRATIVE OTHER			
Annual Financial Audit	FY 2019: \$3,700, FY 2020 & FY 2021 it is \$3,800	\$ 3,700.00	Dibartolomeo.
Disclosure Report		\$ 1,000.00	
Trustee Fees	US Bank - Series 2015	\$ 3,772.00	Confirmed with trustee
Property Appraiser Fee	Pasco County	\$ 150.00	
Legal Advertising	local newspaper	\$ 750.00	Estimated public notice for 3 public hearings, 1 yearly meeting schedule
Arbitrage Rebate Calculation	LLS Tax Solutions	\$ 650.00	
Dues Licenses & Fees		\$ 1,200.00	Includes \$175 required by State Statute, Pasco Alliance renewal and other mics.
ADA Compliance		\$ 2,480.00	Quarterly charge of \$120 plus an additional \$2,000 for unknowns
Administrative Contingency		\$ 5,000.00	
O&M ADMINISTRATIVE TOTAL		\$ 134,707.00	

	FINANCIAL STATEMENT CATEGORY	VENDOR	ANNUAL AMOUNT OF CONTRACT	COMMENTS/SCOPE OF SERVICE
34	INSURANCE			
35	General Liability Insurance	Egis Insurance	\$ 3,032.00	Pursuant to agent
36	Property Casualty	Egis Insurance	\$ 14,188.00	Pursuant to agent
37	INSURANCE TOTAL		\$ 17,220.00	
38				
39	UTILITY SERVICES			
40	Electric Utility Services	Progress Energy	\$ 23,000.00	Average billing
41	Electric Utility Services - Recreation	Progress Energy	\$ 15,500.00	Average billing
42	Electric Streetlighting	Progress Energy	\$ 103,500.00	Average billing
43	Utility-Water-Clubhouse & pools	Pasco County	\$ 14,000.00	Average billing
44	Stormwater Assessment	Pasco County Tax Collector	\$ 2,200.00	To account for increase
45	UTILITY SERVICES SUBTOTAL		\$ 158,200.00	
46				
47	LAKES/PONDS & LANDSCAPE			
48	LAKES/PONDS:CONTRACTS			
49	Aquatic Contract	American Ecosystems	\$ 22,800.00	Pursuant to contract
50	Wetland Buffer Spray Contract'	American Ecosystems	\$ 14,400.00	Wetland Buffer Spraying
51	LAKES/PONDS:OTHER			
52	Fountain Repairs & Maintenance	Misc	\$ 3,000.00	Estimated, as needed
53	Mitigation Areas:Monitor & Maintain	Misc	\$ 1,500.00	Estimated, as needed
54	Lake/Pond Repairs	Misc	\$ 10,000.00	Earmarked as needed for minor erosion repairs, etc.
55	Install/Replace Aquatic Plants	American Ecosystems	\$ 5,000.00	Install plants as needed
56	LANDSCAPING:CONTRACTS			
57	Landscape Maintenance Contract	Yellowstone	\$ 144,240.00	Pursuant to contract addendum - \$12,020 monthly.
58	Landscape Secondary Contracts	Yellowstone	\$ 31,212.00	1x yearly mulch-\$16,000, annuals \$3,803 per rotation (4 rotations) Mulch and annuals total \$31,212.
59	Landscape Oversight/Management	Not applicable	\$ -	No longer utilized
60	LANDSCAPING:OTHER			
61	Irrigation Repairs & Maintenance	Yellowstone	\$ 14,000.00	As needed
62	Replace Plants, Mulch & Trees	Yellowstone	\$ 36,500.00	Misc. replacement as needed
63	Sod & Seed Replacement	Yellowstone	\$ 10,000.00	As needed
64	Landscape Enhancement	Yellowstone - TBD	\$ -	Projects that come up
65	Extra Mowings During Rainy Season	Yellowstone	\$ 5,000.00	As needed
66	Rust Prevention for Irrigation System	Suncoast Rust	\$ 10,380.00	Contract charge of \$865. Contract states monthly rates will not exceed \$920 (15% higher than original rate)
67	Field Miscellaneous Inclusive of Trapper		\$ 13,000.00	Misc. Repairs ; inclusive of trapper
68	LAKES/PONDS & LANDSCAPE TOTAL		\$ 321,032.00	
69				

	FINANCIAL STATEMENT CATEGORY	VENDOR	ANNUAL AMOUNT OF CONTRACT	COMMENTS/SCOPE OF SERVICE
70	STREETS, SIDEWALKS, MAINTENANCE & OPERATIONS			
71	STREETS & SIDEWALKS			
72	Entry & Walls Maintenance	various	\$ 2,000.00	Estimated, as needed
73	Street/Decorative Light Maintenance	various	\$ 1,000.00	Estimated, as needed
74	Sidewalk Repair & Maintenance	various	\$ 1,500.00	Estimated, as needed
75	MAINTENANCE STAFF			
76	Employee-Salaries		\$ 81,372.88	Maintenance supervisor and Assistant maintenance. Both employees work 40 hours. Plus overtime hours for meeting attendance & misc.. Contemplates a 3% COLA adjustment
77	Employee-P/R Taxes		\$ 6,978.28	7.65% of payroll, additional \$750 added
78	Employee - Workers Comp	Egis Insurance	\$ 3,325.00	Confirmed with EGIS
79	Payroll processing fees	Innovations	\$ 1,900.00	Payroll and year end processing
80	Employee-Health & Phone Stipends		\$ 9,600.00	
81	Mileage	various	\$ 1,100.00	Estimated, as needed
82	STREETS, SIDEWALKS, MAINTENANCE & OPERATIONS		\$ 108,776.16	
83				
84	CLUBHOUSE & SAFETY & SECURITY			
85	CLUBHOUSE & MISCELLANEOUS			
86	Park & Field Repairs	various	\$ 7,200.00	Estimated, as needed. Included \$5,200 for basketball fence
87	Clubhouse Facility Maintenance	various	\$ 9,000.00	Estimated, as needed (includes swipe cards, signage, pest control, etc.).
88	Clubhouse, Telephone & Internet	Brighthouse	\$ 4,200.00	
89	Miscellaneous Supplies (Inclusive of Debit Card)	various	\$ 3,500.00	Estimated, as needed
90	Pool/Fountain/Splashpad Maintenance	Poolsure	\$ 10,000.00	Effective 12/1/2017: base rate of \$867 for a total of \$8,244. Additional \$2,800 for repairs. Contract includes 1 auto-renew ending 12/2018.
91	Pool Permits		\$ 750.00	as required by Statute
92	Seasonal Lighting		\$ 20,000.00	
93	Pest Control	Tropicare Termite	\$ 520.00	\$40 monthly
94	Clubhouse Exterior Furnishings		\$ -	
95	Clubhouse Cleaning		\$ -	
96	Clubhouse Miscellaneous	To Be Determined	\$ 7,500.00	Additional misc expenditures as needed
97	SAFETY & SECURITY			
98	Part-Time Law Enforcement Details	FHP	\$ 50,000.00	Paid at \$40 per hour - Approximately 1,125 hours
99	Salary for Summer Monitor at Both Pools		\$ 23,500.00	Paid at \$10 per hour
100	Employee P/R Taxes		\$ 2,000.00	7.65% of gross payroll
101	Employee Workers Comp			
102	Video Surveillance		\$ 1,300.00	
103	Security - Other (Gate Service)		\$ 1,000.00	
104	CLUBHOUSE & SAFETY & SECURITY		\$ 140,470.00	

	FINANCIAL STATEMENT CATEGORY	VENDOR	ANNUAL AMOUNT OF CONTRACT	COMMENTS/SCOPE OF SERVICE
105				
106	O&M CONTINGENCY			
107	O&M Contingency		\$ 42,053.00	To be utilized based on Board direction
108	O&M Contingency Total		\$ 42,053.00	
109				
110	TOTAL EXPENDITURES BEFORE OTHER FINANCING SOURCES (USES)		\$ 922,458.16	
111				
112	EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPEND.		\$ 105,013.84	
113				
114	OTHER FINANCING SOURCES AND (USES)			
115	RESERVES TRANSFERS OUT - OTHER FINANCING USES		\$ -	
116	Emergency Reserve		\$ 20,000.00	The amount that was borrowed in FY 2019 was \$145,254
117	Asset Reserve		\$ 47,500.00	Based on Custom reserves Study
118	Bill Payment Reserve		\$ -	Pursuant to GASB; Bill payment reserve should represent 3 months of expenditures before other financing uses (transfers)
119	Park Development Reserve		\$ 37,514.00	
120	TOTAL OTHER FINANCING SOURCES AND (USES)		\$ 105,014.00	
121				
122	O&M TOTAL EXPENDITURES		\$ 1,027,472.16	

STATEMENT 2
BALLANTRAE CDD
PROPOSED FY 2020 BUDGET - SERIES 2015
DEBT SERVICE ASSESSMENT

		FY 2020 PROPOSED BUDGET
REVENUE		
ASSESSMENTS ON-ROLL		\$ 557,421
INTEREST--INVESTMENT		-
TOTAL REVENUE		557,421
EXPENDITURES		
DEBT SERVICE OBLIGATION		554,050
TOTAL EXPENDITURES		554,050
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES		3,371
TOTAL DS BUDGET		\$ 557,420.94
COLLECTION COST @ 6%		\$ 35,580.06
TOTAL		<u>\$ 593,001.00</u>